

Application form for Guest Auditors

Winter semester : _____ Summer semester: _____

Last name: _____ First name: _____

Date of birth: _____ Birthplace: _____

Telephone: _____ E-Mail (private): _____

Gender: _____ (m=male/ w=female / d=other) Nationality: _____

Address: _____

Postcode / City: _____

Registration / Re-registration

As a guest auditor, you must register each semester in order to attend lectures and courses. If you decide to attend lectures that are generally exempt from approval, please enter these courses directly on the the guest auditor's course registration form. For guest auditor PLUS courses you can also register directly on course registration form. For seminars and tutorials, please contact the course lecturer in advance, as they will decide whether or not to approve the request. The lecturer can either note their approval directly on the course registration form or issue it by email. Please include a copy of the email with your application.

Fees

Effective winter semeser 2022/23, a uniform fee of 160 euros will be charged for guest auditors, regardless of the number of semester hours (SWS) you enrol in at Trier University. Guest auditor PLUS courses are charged a flat rate fee of 35 euros.

Guest auditor		160 Euro
Guest auditor PLUS (only in conjunction with guest auditor's fee)	+ 35 Euro =	195 Euro

Bank account details and submitting documents:

Empfänger:	Landeshochschulkasse Mainz
Kreditinstitut:	Postbank Ludwigshafen
IBAN:	DE 22 5451 0067 0228 1556 76
BIC:	PBNKDEFF
Verwendungszweck:	Guest auditor „Last name, first name“

Registration by post or email:

Mailing address:	Studierendensekretariat Universität Trier 54286 Trier
Email:	PDF to Frau Elke Kaspar elke.kaspar@uni-trier.de

Document checklist:

- ✓ Proof of payment
- ✓ Application form
- ✓ Course registration form

Upon enrolment as a guest auditor, you will automatically be assigned a university email. By signing this form you accept the [privacy policy](#) of the ZIMK and Trier University.

Date, Signature: _____, _____