

## Publishing offer for an open access book publication

Enclosure for the submission of an application for cost coverage by the open access publication fund for books of Trier University, to be filled out by the publisher.

### General information about the open access publication

Author(s) / Editor(s):

Title of publication:

Expected release date:

Announcement on publisher's website:

Contact person at the publishing house:

Contact details (email):

Total publication cost (net costs in EUR):


A fee-based print version will be published in parallel with the open access edition

Yes

No

Planned retail price of the fee-based print edition:

### Rights and licenses

The publication will be released under one of the following Creative Commons licenses:

CC BY

CC-BY-SA

Other free license:

The following publication requirements are met:

- The author(s) or editor(s) grant the publisher non-exclusive rights of use for the planned open access publication.
- The rights to illustrations and other third-party materials that are subject to third-party rights have been clarified, clearly identified and do not stand in the way of a CC licensing of the overall work.
- The legal information is contained in the imprint of the publication and embedded in the file in machine-readable manner, as well as being clearly indicated on the publisher's website.

### Publication and accessibility

- The publication will be made publicly available on the publisher's website immediately upon publication, clearly visible, free of charge and without barriers. The publication will be clearly marked as an open access publication.

#### Trier University Library

#### Publication services

Universitätsring 15 | 54296 Trier | Germany

Contact: [openaccess@uni-trier.de](mailto:openaccess@uni-trier.de)

- The open access publication will happen at (at least) the same time as any planned print edition.
- It will be clearly indicated on the website and in the publisher's own advertising material that it is an open access publication.
- If a print edition is also distributed, the open access edition will also be clearly indicated in this print edition.
- Long-term archiving is guaranteed by certified service. It will be carried out by (please complete):

## Metadata

The publication has one of the following persistent identifiers

- DOI  URN
- The metadata contains (at least) the following information:
  - Title and, if applicable, subtitle
  - Author(s), / Editor(s) / ORCID (if available)
  - Publication date by the publisher
  - If applicable, series title, volume number, persistent identifier
  - If applicable, ISBN (for the additional print version), Creative Commons license
  - Abstract
  - Keywords
- The metadata (including abstracts, keywords and any thumbnails) will be made available under the CC o license.

## Typesetting and layout

Calculated page count:

Figures (number):

Tables, graphics, charts:

- The publisher receives a printable manuscript
- Typesetting and layout are carried out by the publisher.

Additional information:

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## Quality assurance and copy editing

- Technical editing
- Subject proofreading
- Peer review procedure (please specify):

- Foreign language editing
- Other (please specify):

## Distribution

The publication will be made available in the following open access formats (please complete):

The persistent identifier is assigned to

- Book level
  Chapter level

The metadata will be provided in the following formats:

- CSV
- MARC Records
- Other:

The metadata of the publication will be recorded in the following databases:

- DOAB
- OASPA
- Other:

Other dissemination services? Please fill in if applicable:

## Communication and marketing

- The publisher promotes the publication via the following media and channels (please specify):

- The following review services are carried out:

- Acquisition of reviews and forwarding to the author(s) / editor(s)
- Publication / linking via the publisher's website
- Integration of usage statistics and altmetrics (please specify):

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### In case of funding

- the university affiliation of the author is made clear in the publication.
- the publication will contain a note on the masthead that it was supported by the Publication Fund of Trier University.

### Remarks

The publisher confirms the correctness of the information and the validity of the calculation until the date specified above.

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Signature / Stamp publisher

As part of the settlement of accounts for funded publications, Trier University verifies whether the funding criteria have been met and the publishing services promised in this offer have been provided. The costs can only be covered by the open access publication fund after a positive review.

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