

# Wiley Open Access Accounts

November 2019



WILEY

# OnlineOpen: Hybrid Open Access Option



## Author Invitation Workflow



# Step 1: Invitation Email



## Author Services Invitation Email

### Invitation Email

Corresponding author receives Article Acceptance letter via email containing eligibility text to alert availability of their Institutional WOA Account\*

\*If matching institution is provided at the point of submission

In Production: Your article accepted in Journal of Test

Dear Author,

Article ID: JAAL1234  
Article DOI: 10.1002/jaal.1234  
Journal: Journal of Test

Congratulations on the acceptance of your article for publication in Journal of Test.

Your article has been received and the production process is now underway. We look forward to working with you and publishing your article. Using Wiley Author Services, you can track your article's progress.

Wiley has an agreement with your institution, UNIVERSITY OF SZEGED, a member of the Electronic Information Service National Programme, which covers the cost of the open access article publication charges (APCs) for affiliated corresponding authors. Choosing the OnlineOpen option won't incur any additional costs to you, your institution, or funder.

If you have any further questions, please get in touch with your local Open Access contact.

Please click on the link below to login using [astest@mailinator.com](mailto:astest@mailinator.com):

<https://authorservices.wiley.com/home.html>

If applicable, a list of available actions will appear below – check out your Author Services Dashboard for all actions related to your articles.

Sign your license agreement (REQUIRED)

Track your article's progress to publication

Submit an OnlineOpen order to make your article open access. Hint: Your open access publication fees may be covered by your institution or funder. [Learn more.](#)

Access your published article

Invite your colleagues to view your published article

If you need any assistance, please click here to view our Help section.

Sincerely,  
Wiley Author Services

# Step 2: Log in to Author Services Dashboard to Review Actions

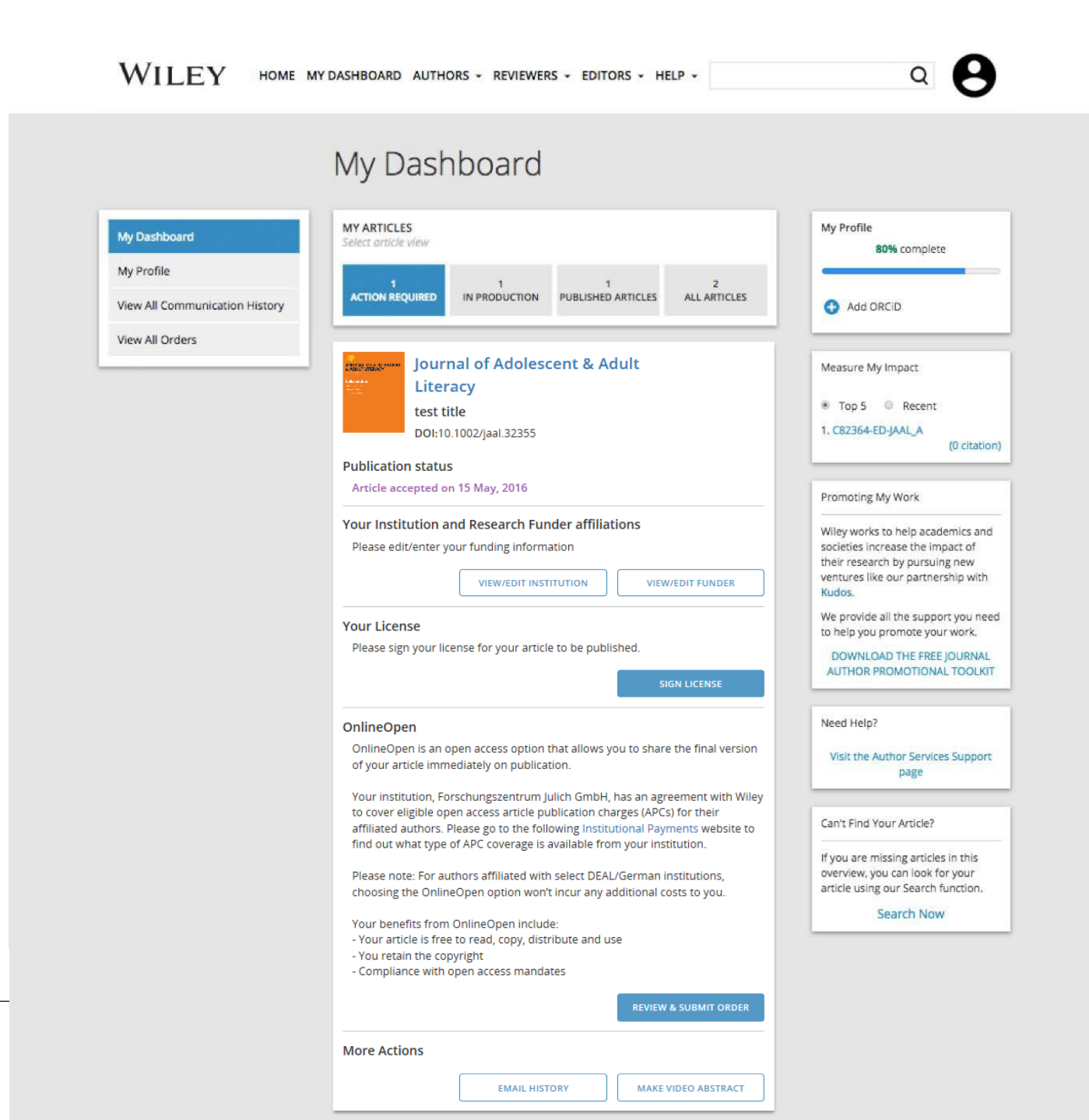
## Author Services Dashboard

### Author Services Dashboard

The author will see two blue buttons on the dashboard and have two required actions:

- 1) Sign a license
- 2) Make an OO selection

Clicking either one of these buttons will take them into the following flow.



The screenshot displays the Wiley Author Services Dashboard. At the top, the Wiley logo is on the left, and navigation links (HOME, MY DASHBOARD, AUTHORS, REVIEWERS, EDITORS, HELP) are in the center. A search bar and a user profile icon are on the right. The main heading is "My Dashboard".

On the left, a sidebar menu includes "My Dashboard" (highlighted in blue), "My Profile", "View All Communication History", and "View All Orders".

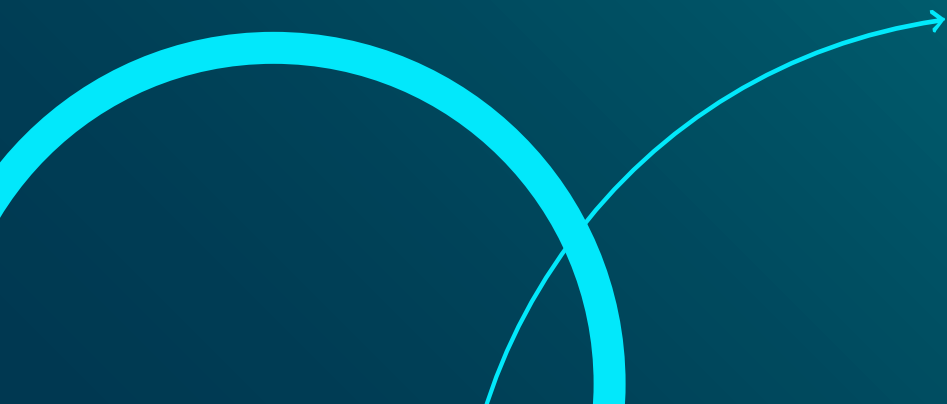
The central area is titled "MY ARTICLES" with the subtext "Select article view". It features four tabs: "ACTION REQUIRED" (1 article, highlighted in blue), "IN PRODUCTION" (1 article), "PUBLISHED ARTICLES" (1 article), and "ALL ARTICLES" (2 articles).

The selected article is from the "Journal of Adolescent & Adult Literacy", titled "test title", with DOI:10.1002/jaal.32355. The publication status is "Article accepted on 15 May, 2016".

Below the article details, there are sections for "Your Institution and Research Funder affiliations" (with "VIEW/EDIT INSTITUTION" and "VIEW/EDIT FUNDER" buttons), "Your License" (with a "SIGN LICENSE" button), and "OnlineOpen" (with a "REVIEW & SUBMIT ORDER" button).

The right sidebar contains several widgets: "My Profile" (80% complete, with an "Add ORCID" button), "Measure My Impact" (showing "Top 5" and "Recent" views, with a citation count of 0), "Promoting My Work" (with a link to "DOWNLOAD THE FREE JOURNAL AUTHOR PROMOTIONAL TOOLKIT"), "Need Help?" (with a link to "Visit the Author Services Support page"), and "Can't Find Your Article?" (with a "Search Now" button).

# Step 3: Confirm Affiliations





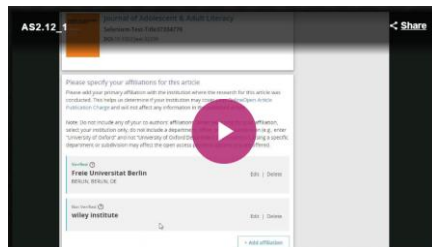
## Confirm/Enter Institutional Affiliation – Ringgold Exact Match

### Confirm/Enter Institutional Affiliation – Exact Match

Author is taken to the new Institutional Affiliation(s) Confirmation screen.

If the institution(s) entered into EEO and ingested into AS\* have an **exact match** with Ringgold database, this screen will be shown and an **open access icon** is displayed, indicating their eligibility.

\*or user enters exact match by hand




Click on the video above to watch this step in action.

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HOME MY DASHBOARD AUTHORS REVIEWERS EDITORS HELP

### Article Affiliations



**Journal of Adolescent & Adult Literacy**

test title

DOI:10.1002/jaal.32355

Please specify your affiliations for this article

Please add your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your [OnlineOpen Article Publication Charge](#) and will not affect any information in the published article.

Note: Do not include any of your co-authors' affiliations. When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter "University of Oxford" and not "University of Oxford Department of Economics"). Using a specific department or subdivision may affect the open access payment options you are offered.

Verified ?

**Forschungszentrum Julich GmbH**

JÜLICH, NORTH RHINE-WESTPHALIA, DE

Edit | Delete

This institution has an agreement with Wiley and the article is eligible for open access at no cost to you or your institution

+ Add affiliation

BACK

CONFIRM

## Confirm/Enter Institutional Affiliation – One Close Match with Ringgold

### Confirm/Enter Institutional Affiliation – One Close Match

Author is taken to the new Institutional Affiliation(s) Confirmation screen.

If the institution(s) entered into EEO and ingested into AS doesn't have an exact match with Ringgold database, but one **close match** is identified, this screen will apply.

The screenshot displays the Wiley License Signing Preparation interface. At the top, the Wiley logo is followed by navigation links: HOME, MY DASHBOARD, AUTHORS, REVIEWERS, EDITORS, and HELP. A search bar and a user profile icon are also present. The main heading is "License Signing Preparation". Below this, there are three tabs: ENTER AFFILIATIONS (active), ENTER FUNDERS, and SIGN LICENSE. The active tab shows a card for the article "Environmental Microbiology Reports" with the title "Marine biofilms: diversity of communities and of chemical cues" and DOI:10.1111/1758-2229.12694. Below the card, a section titled "Please confirm your affiliations for this article" contains a message: "Your affiliation selections are used only to determine which licenses are available for your article and will not affect any information in the published article." Under this, a list of affiliations is shown. The first affiliation is "University of Pennsylvania" with a "Delete" button. Below it, a red banner says "PLEASE CHECK IF YOUR AFFILIATION IS CORRECT". A message follows: "We found potential matches for the affiliation name you entered. Please review the suggestions below:". There are three radio button options: "University of Pennsylvania", "Search for a different affiliation" (with a search bar labeled "Search Affiliation"), and "My original entry is correct. Keep 'University of Pennsylvania' as my affiliation for this article." A "Save Changes" button is at the bottom right of this section. Below the radio buttons, another affiliation "Newmark K-8 School, New York, NY" is listed with "Edit" and "Delete" buttons. At the bottom right of the affiliations list is a "+ Add affiliation" button. At the very bottom of the screen, there are two buttons: "BACK TO DASHBOARD" and "Confirm".

## Confirm/Enter Institutional Affiliation – Multiple Close Matches with Ringgold

### Confirm/Enter Institutional Affiliation – Multiple Close Matches

Author is taken to the new Institutional Affiliation(s) Confirmation screen.

If the institution(s) entered into EEO and ingested into AS doesn't have an exact match with Ringgold database, but **multiple close matches** are identified, this screen will be shown.

WILEY HOME MY DASHBOARD AUTHORS REVIEWERS EDITORS HELP

### License Signing Preparation

ENTER AFFILIATIONS ENTER FUNDERS SIGN LICENSE

**Environmental Microbiology Reports**  
Marine biofilms: diversity of communities and of chemical cues  
DOI:10.1111/1758-2229.12694

Please confirm your affiliations for this article  
Your affiliation selections are used only to determine which licenses are available for your article and will not affect any information in the published article.

Oxford University Delete

**PLEASE CHECK IF YOUR AFFILIATION IS CORRECT** ✓

We found potential matches for the affiliation name you entered. Please review the suggestions below:

- ☒ **University of Oxford**  
Oxford University (Org) (Alternative Name 1) (Alternative Name 2)  
Oxford, United Kingdom of Great Britain and Northern Ireland  
[Academia, University](#)
- ☐ **Oxford Brookes University**  
Oxford University (Org) (Alternative Name 1) (Alternative Name 2)  
Oxford, United Kingdom of Great Britain and Northern Ireland  
[Academia, University](#)
- ☐ **Oxford University Press USA**  
Oxford University (Org) (Alternative Name 1) (Alternative Name 2)  
New York, NY, United States of America  
[Academia, University](#)
- ☐ **University of Oxford North American Office**  
Oxford University (Org) (Alternative Name 1) (Alternative Name 2)  
New York, NY, United States of America  
[Academia, University](#)
- ☐ Search for a different affiliation  
 Q

Save Changes

Newmark K-8 School  
New York, NY Edit | Delete

+ Add affiliation

BACK TO DASHBOARD Confirm

## Confirm/Enter Institutional Affiliation – No Institution(s) From EEO

### Confirm/Enter Institutional Affiliation – No Institution

Author is taken to the new Institutional Affiliation(s) Confirmation screen.

If the author has not entered an institution into EEO during article submission, this screen will be shown requesting that the author please add an institutional affiliation for his/her article.

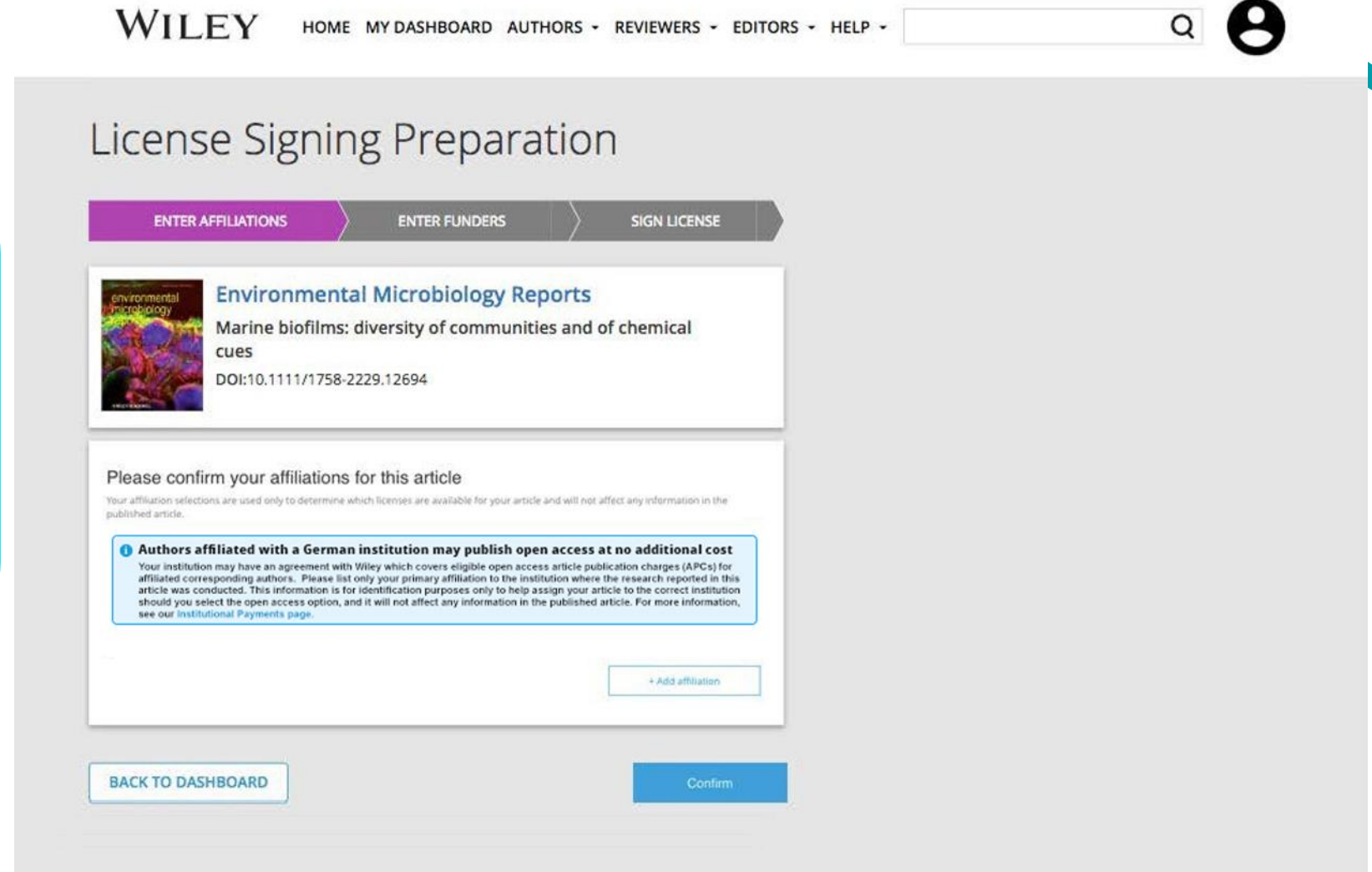
The screenshot shows the Wiley website header with the logo and navigation links: HOME, MY DASHBOARD, AUTHORS, REVIEWERS, EDITORS, and HELP. A search bar and a user profile icon are on the right. The main heading is 'License Signing Preparation'. Below it is a progress bar with three steps: 'ENTER AFFILIATIONS' (highlighted in purple), 'ENTER FUNDERS', and 'SIGN LICENSE'. The article details shown are: 'Environmental Microbiology Reports', 'Marine biofilms: diversity of communities and of chemical cues', and DOI:10.1111/1758-2229.12694. The main section is titled 'Please specify your affiliation(s) for this article' and includes a note: 'We could not find any affiliation entered during the paper submission. Please specify your affiliations for this article if any. The selections will not affect what is published in the final article. They are only to help you show the license information.' There is a blue button labeled '+ Add affiliation.' and a checkbox option at the bottom: 'I am not affiliated with any institution, company, or university for this article'. At the bottom of the screen are two buttons: 'BACK TO DASHBOARD' and 'Confirm'.

## Confirm/Enter Institutional Affiliation – Geo-targeting via IP Range (Country)

### Confirm/Enter Institutional Affiliation – Geo-targeting

Author is taken to the new Institutional Affiliation(s) Confirmation screen.

In certain cases we will also show a geo-targeted message to users with an IP address within one of our eligible countries to encourage them to select a related institution from our list, if applicable.

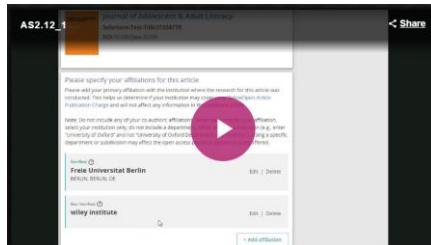


The screenshot shows the Wiley website's 'License Signing Preparation' interface. At the top, the Wiley logo is followed by navigation links: HOME, MY DASHBOARD, AUTHORS, REVIEWERS, EDITORS, and HELP. A search bar and a user profile icon are also present. The main heading is 'License Signing Preparation'. Below this, there are three steps in a progress bar: 'ENTER AFFILIATIONS' (highlighted in purple), 'ENTER FUNDERS', and 'SIGN LICENSE'. The 'ENTER AFFILIATIONS' step displays an article preview for 'Environmental Microbiology Reports' with the title 'Marine biofilms: diversity of communities and of chemical cues' and DOI:10.1111/1758-2229.12694. Below the article preview, a message asks the user to 'Please confirm your affiliations for this article'. A note states: 'Your affiliation selections are used only to determine which licenses are available for your article and will not affect any information in the published article.' A blue box contains a message: 'Authors affiliated with a German institution may publish open access at no additional cost. Your institution may have an agreement with Wiley which covers eligible open access article publication charges (APCs) for affiliated corresponding authors. Please list only your primary affiliation to the institution where the research reported in this article was conducted. This information is for identification purposes only to help assign your article to the correct institution should you select the open access option, and it will not affect any information in the published article. For more information, see our Institutional Payments page.' At the bottom right of this section is a '+ Add affiliation' button. At the very bottom, there are two buttons: 'BACK TO DASHBOARD' and 'Confirm'.

## Confirm/Enter Institutional Affiliation – Verified/Not Verified Entry

### Confirm/Enter Institutional Affiliation – Verified/Not Verified Entry

If the author types in an affiliation, it will be visually designated as 'Verified' (in Ringgold database) or 'Not Verified' (not in database).



Click on the video above to watch this step in action.

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HOME MY DASHBOARD AUTHORS ▾ REVIEWERS ▾ EDITORS ▾ HELP ▾



### Article Affiliations



Journal of Adolescent & Adult Literacy

OO-Test-Blended11209

DOI:10.1002/jaal.56850

Please specify your affiliations for this article

Please add your primary affiliation with the institution where the research for this article was conducted. This helps us determine if your institution may cover your [OnlineOpen Article Publication Charge](#) and will not affect any information in the published article.

Note: Do not include any of your co-authors' affiliations. When searching for your affiliation, select your institution only; do not include a department, office, or other subdivision (e.g., enter "University of Oxford" and not "University of Oxford Department of Economics"). Using a specific department or subdivision may affect the open access payment options you are offered.

Verified ?

**Freie Universität Berlin**

BERLIN, BERLIN, DE

Edit | Delete

Not Verified ?

**wiley institute**

Edit | Delete

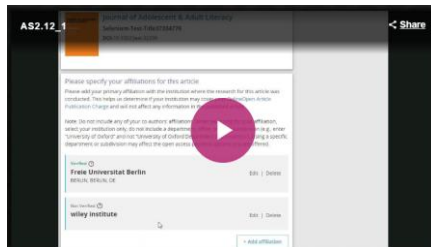
+ Add affiliation




## Confirm/Enter Institutional Affiliation – Follow-up to Not Verified Entry

### Confirm/Enter Institutional Affiliation – Follow-up to Not Verified Entry


If the author confirms a Not Verified institution, an additional screen will ask the author to select from a list of institutions with Wiley Open Access Accounts filtered by country.



Click on the video above to  
watch this step in action.

**WILEY** HOME MY DASHBOARD AUTHORS ▾ REVIEWERS ▾ EDITORS ▾ HELP ▾  

### Article Affiliations



**Journal of Adolescent & Adult Literacy**  
OO-Test-Blended11209  
DOI:10.1002/jaal.56850

Please select your affiliation for this article from the list below  
Because you entered an unverified institution that was not present in our affiliation list, we are unable to determine if your institution is affiliated with any Wiley Open Access Accounts. Please help us confirm your eligibility by finding your affiliation based on its country below:

Select country of your affiliation:

Germany ▾

Select affiliation:

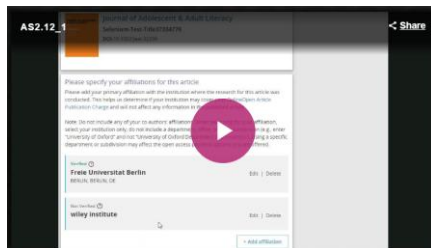
Max-Planck-Gesellschaft ▾

☐ I am not affiliated with any of the institutions in the list

## Confirm/Enter Institutional Affiliation – Multiple Wiley Open Access Account Affiliations

### Confirm/Enter Institutional Affiliation – Multiple WOA Affiliations

If the author enters affiliations with multiple institutions and more than one of the institutions has a Wiley Open Access Account, an additional screen will be presented asking the author to select which institution is most appropriate to cover the open access fees.



Click on the video above to watch this step in action.

### Article Affiliations



**Journal of Adolescent & Adult Literacy**  
OO-Test-Blended11209  
DOI:10.1002/jaal.56850

Where did you spend the most time researching this article?

We noticed that the institutions below have an agreement with Wiley and may make your article eligible for free open access. As per the agreement, the article publication charge will be covered by the account associated with the institution you were primarily involved with during research.

☒ **Verified** ⓘ  
**Rheinisch-Westfälische Technische Hochschule Aachen**  
AACHEN, NORTH RHINE-WESTPHALIA, DE

☒ **Verified** ⓘ  
**Forschungszentrum Jülich GmbH**  
JÜLICH, NORTH RHINE-WESTPHALIA, DE



## Confirm/Enter Institutional Affiliation – Multiple Wiley Open Access Account Affiliations (continued)

### Confirm/Enter Institutional Affiliation – Multiple WOA Affiliations

Once the author selects one of the institutions, all future screens show the eligibility notification for the institution that was selected.

**Article Affiliations**

**Journal of Adolescent & Adult Literacy**  
OO-Test-Blended11209  
DOI:10.1002/jaal.56850

Where did you spend the most time researching this article?  
We noticed that the institutions below have an agreement with Wiley and may be eligible for free open access. As per the agreement, the article publication charges will be covered by the account associated with the institution you were primarily involved with.

☒ Verified ⓘ  
**Rheinisch-Westfälische Technische Hochschule Aachen**  
AACHEN, NORTH RHINE-WESTPHALIA, DE

☒ Verified ⓘ  
**Forschungszentrum Julich GmbH**  
JÜLICH, NORTH RHINE-WESTPHALIA, DE

[BACK](#)

**WILEY** HOME MY DASHBOARD AUTHORS REVIEWERS EDITORS HELP

**OnlineOpen Selection**

**Journal of Adolescent & Adult Literacy**  
Demo Article 1 Deal  
DOI:10.1002/jaal.32702

**About OnlineOpen**  
OnlineOpen is an open access option that makes your work immediately, freely available online. Publishing OnlineOpen can help increase readership of your article and allows you to easily comply with open access mandates from your funder or institution.  
Use our [Author Compliance Tool](#) to check the policies of your funder and institution.

**OnlineOpen - Open Access Option**

Your institution, Forschungszentrum Julich GmbH, has an agreement with Wiley to cover eligible open access article publication charges (APCs) for their affiliated authors. Please go to the following [Institutional Payments](#) website to find out what type of APC coverage is available from your institution. ⓘ

Please note: For authors affiliated with select DEAL/German institutions, choosing the OnlineOpen option won't incur any additional costs to you.

Your benefits from OnlineOpen include:

- Your article is free to read, copy, distribute and use
- You retain the copyright
- Compliance with open access mandates

☒ **Yes, I would like to make my article OnlineOpen**

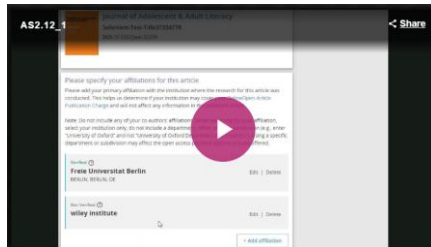
☐ No, I do not want to make my article OnlineOpen

[BACK](#) [CONFIRM](#)

## Confirm/Enter Institutional Affiliation – Verified WOA Affiliation Removed


### Confirm/Enter Institutional Affiliation – Remove Verified Affiliation

If an author tries to remove or change an affiliation that is already **Verified** **and** eligible to publish OA at no cost, a popup lets them know they could lose that eligibility if they edit or delete it.



Click on the video above to watch this step in action.

### Article Affiliations



**Journal of Adolescent & Adult Literacy**  
Selenium-Test-Title37334778  
DOI:10.1002/jaal.32339


Please specify your affiliations for this article

Please add your primary affiliation with the institution where the research for this article was conducted. This helps us determine if you are eligible for Open Access. Publication Charge and will not affect any other charges.

Note: Do not include any of your co-authors' affiliations. Select your institution only; do not include a department or subdivision. For example, "University of Oxford" and not "University of Oxford, Department of Education".

**Verified** ⓘ

**Max-Planck-Gesellschaft**  
MÜNCHEN, BAVARIA, DE

 This institution has an agreement with Wiley and the article is eligible for open access at no cost to you or your institution

[Edit](#) | [Delete](#)

[+ Add affiliation](#)

[BACK](#) [CONFIRM](#)

Confirmation

Are you sure you want to edit the affiliation 'Max-Planck-Gesellschaft'? Your article may lose the eligibility to be published as open access for free of charge.

[GO BACK](#)



[I understand, and I want to edit this affiliation](#)

# Step 4: Enter Funder Information



### Funders

Author is presented with reported Funders (if provided at submission), and is given an additional option to add/edit any new/existing Funder(s).

HOME MY DASHBOARD AUTHORS ▾ REVIEWERS ▾ EDITORS ▾ HELP ▾


# License Signing Preparation

ENTER AFFILIATIONS

ENTER FUNDERS

ONLINE OPEN SELECTION

SIGN LICENSE



**Environmental Microbiology Reports**  
Marine biofilms: diversity of communities and of chemical cues  
DOI:10.1111/1758-2229.12694

Please confirm your funders for this article

American Psychological Association	<a href="#">View Details</a>
Wellcome Trust	<a href="#">View Details</a>
<a href="#">+ Add funder</a>	


[BACK TO DASHBOARD](#)[Confirm](#)

# Step 5: OnlineOpen Selection Defaulted Yes Option


## 'Yes' is Pre-Selected for Author

### Select OO – Default Yes

Author is presented with 'OnlineOpen – Open Access Option' pre-selected to "Yes, I would like to make my article OnlineOpen" by default.

**WILEY** HOME MY DASHBOARD AUTHORS ▾ REVIEWERS ▾ EDITORS ▾ HELP ▾  

### OnlineOpen Selection




**Journal of Adolescent & Adult Literacy**  
Demo Article 1 Deal  
DOI:10.1002/jaal.32702

#### About OnlineOpen

OnlineOpen is an open access option that makes your work immediately, freely available online. Publishing OnlineOpen can help increase readership of your article and allows you to easily comply with open access mandates from your funder or institution.

Use our [Author Compliance Tool](#) to check the policies of your funder and institution.

#### OnlineOpen - Open Access Option

Your institution, Forschungszentrum Julich GmbH, has an agreement with Wiley to cover eligible open access article publication charges (APCs) for their affiliated authors. Please go to the following [Institutional Payments](#) website to find out what type of APC coverage is available from your institution. 

Please note: For authors affiliated with select DEAL/German institutions, choosing the OnlineOpen option won't incur any additional costs to you.

Your benefits from OnlineOpen include:

- Your article is free to read, copy, distribute and use
- You retain the copyright
- Compliance with open access mandates

☒ **Yes, I would like to make my article OnlineOpen**

☐ No, I do not want to make my article OnlineOpen

## Author Changes Selection From Default 'Yes' to 'No'

### Select OO – Author Changes Selection From Default “Yes” to “No”

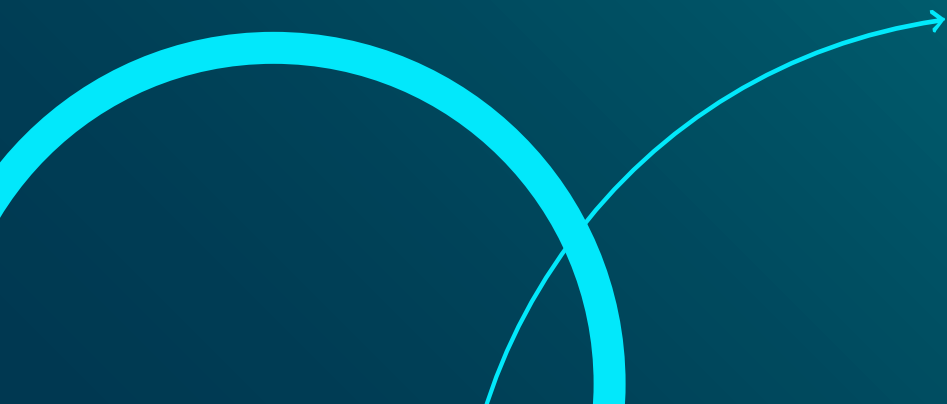
Author is presented with ‘OnlineOpen – Open Access Option’ pre-selected to “Yes, I would like to make my article OnlineOpen” by default and actively changes selection to “No, I don’t want to make my article OnlineOpen.”

Author is then presented with a warning message.

Once author clicks “Confirm”, author’s opt-out/active selection of ‘No’ will be recorded for reporting and the author will continue on to sign the appropriate CTA license.

The screenshot shows the Wiley OnlineOpen Selection page. At the top, the Wiley logo is on the left, and navigation links (HOME, MY DASHBOARD, AUTHORS, REVIEWERS, EDITORS, HELP) and a search bar are on the right. Below the navigation bar, the page title "OnlineOpen Selection" is centered. The main content area is divided into three sections. The top section, titled "Journal of Adolescent & Adult Literacy", shows a "Demo Article 1 Deal" with DOI:10.1002/jaal.32702. The middle section, titled "OnlineOpen - Open Access Option", contains a warning message: "Your institution, Forschungszentrum Julich GmbH, has an agreement with Wiley to cover eligible open access article publication charges (APCs) for their affiliated authors. Please go to the following Institutional Payments website to find out what type of APC coverage is available from your institution." Below this, a note states: "Please note: For authors affiliated with select DEAL/German institutions, choosing the OnlineOpen option won't incur any additional costs to you." The section then lists benefits from OnlineOpen: "Your article is free to read, copy, distribute and use", "You retain the copyright", and "Compliance with open access mandates". Two radio buttons are present: "Yes, I would like to make my article OnlineOpen" (unselected) and "No, I do not want to make my article OnlineOpen" (selected). A yellow warning box at the bottom of this section states: "By clicking 'confirm,' you agree that your article will be published without open access (OnlineOpen), and you will not benefit from the agreement your institution has with Wiley to cover the open access Article Publication Charge." The bottom section, titled "About OnlineOpen", explains that OnlineOpen is an open access option that makes work immediately, freely available online, and that publishing OnlineOpen can help increase readership and comply with open access mandates. It also mentions the "Author Compliance Tool". At the bottom of the page, there are two buttons: "BACK" and "CONFIRM".

# Step 6: Copyright Ownership Selection



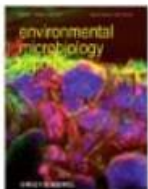


### Copyright Ownership

Author is presented with License Signing options: Copyright Ownership selection, Creative Commons licensing selection, etc.

### License Signing

INITIATE SIGN LICENSE CONFIRMATION



**Environmental Microbiology Reports**  
Marine biofilms: diversity of communities and of chemical cues  
DOI:10.1111/1758-2229.12694

#### Copyright Ownership

Incomplete

Please select ownership type

Select Ownership

CANCEL OK

#### OnlineOpen - Open Access Option

## License Signing – Copyright Ownership Choices

### Copyright Ownership

Author is presented with the following choices when selecting ownership type.

If other signatures are required, some ownership types will require the corresponding author to download a PDF license, sign offline (collect all relevant signatures), and then upload the completed PDF back to Wiley Author Services Dashboard.

**Copyright Ownership** Incomplete

Please select ownership type

Contributor-owned work

**Contributor-owned work**  
**This is the correct selection**  
healthcare institution  
check whether differ

CANCEL

**Copyright Ownership** Incomplete

Please select ownership type

Company/institution-owned work

**Company/Institution-owned work**  
This does not typically apply to most universities and academic institutions. Applies when an organization, often a commercial corporation, owns the copyright of a work either because there is a specific clause in the author's contract of employment that states the company/institution's ownership of its employees' intellectual property, or it has been contracted ('made for hire').

CANCEL OK

# Step 7: Creative Commons License Selection



## License Signing – License Agreement Selection

### License Agreement

If *OnlineOpen* is selected, the author is asked to select a Creative Commons license dependent on funding source(s) reported and journal license permissions\*.


A short description of each Creative Commons license type is made available per license type to aid authors when deciding which license to sign.

\* Some journals will only allow a Creative Commons Attribution License (CC-BY) if mandated by a funding source.


INITIATE


SIGN LICENSE


CONFIRMATION




**Journal of Adolescent & Adult Literacy**  
C47010 UAT 1  
DOI:10.1002/jaal.9404

Copyright Ownership 

OnlineOpen - Open Access Option 

License Agreement 


Incomplete 

Please select a license

☒ Creative Commons Attribution License

☐ Creative Commons Attribution-NonCommercial License

☐ Creative Commons Attribution-NonCommercial-NoDerivatives License



**Attribution License**  
CC-BY  
This license lets others distribute, remix, tweak, and build upon your work, even commercially, as long as they credit you for the original creation. This is the most accommodating of licenses offered. Recommended for maximum dissemination and use of licensed materials.

CANCEL

OK

# Step 8: Sign License

## License Signing – Option to Sign or Save for Later

### Save & Sign

Once author completes all License Signing sections, author is presented with confirmation icons. ✓


Author has the option to click “SAVE FOR LATER” or “SAVE & SIGN” to proceed.

### License Signing

INITIATE

SIGN LICENSE

CONFIRMATION



**Journal of Adolescent & Adult Literacy**  
C47010 UAT 1  
DOI:10.1002/jaal.9404

Copyright Ownership

✓

OnlineOpen - Open Access Option

✓

License Agreement

✓

CANCEL

SAVE FOR LATER

SAVE & SIGN

## License Signing – CC-BY License


### Review License Agreement

Author is presented with electronic copy of the Creative Commons license agreement selected and asked to review. If author agrees with all items within agreement presented, author must:

- confirm by ticking box ("I agree to the OPEN ACCESS AGREEMENT...")
- type full name (electronic signature)
- Click "SIGN" button to complete licensing signing process.

### License Signing

INITIATE SIGN LICENSE CONFIRMATION



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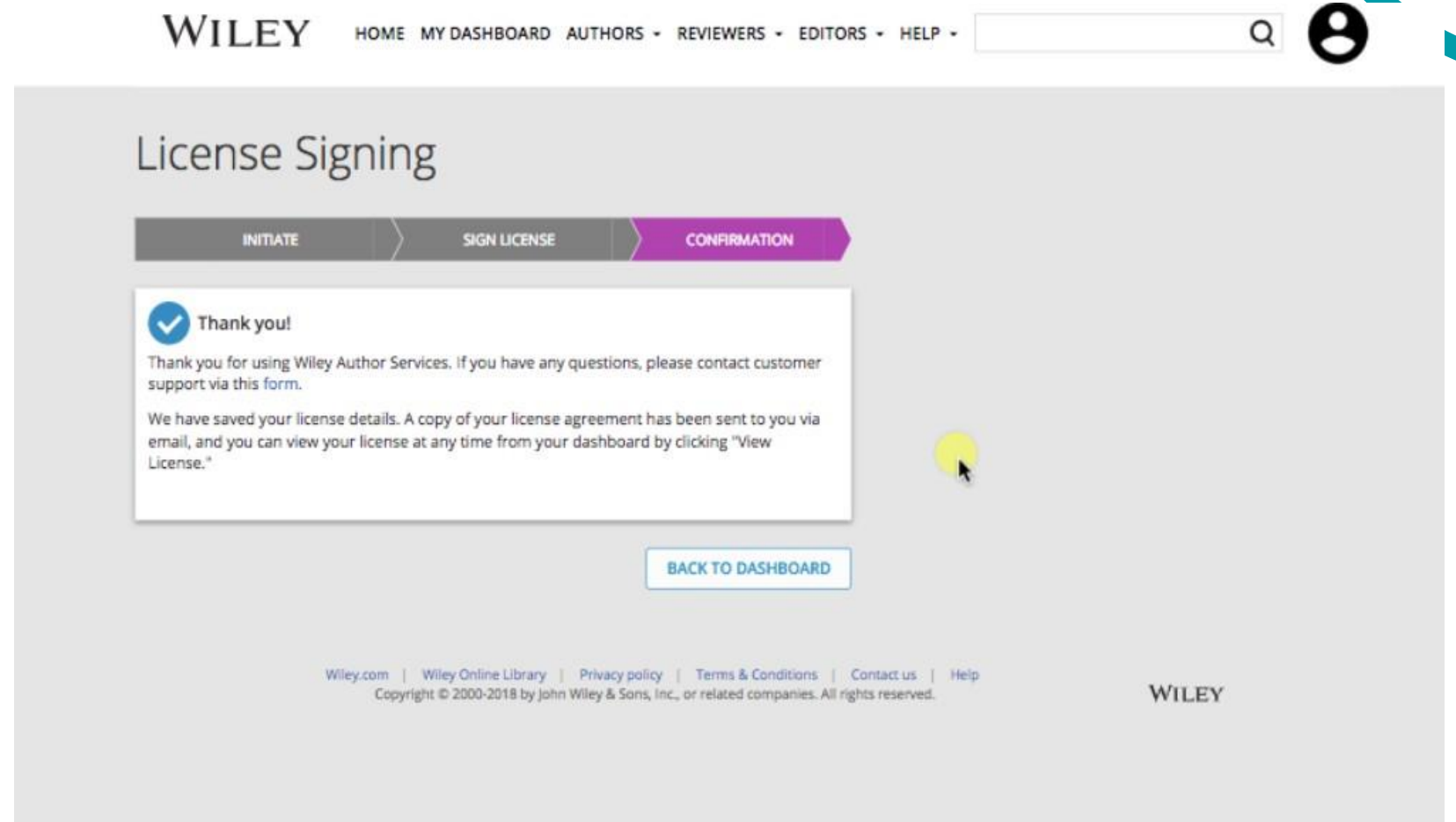
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