

Examinations in summer semester 2020 | Information for students

This semester, the university is facing a number of challenges in conducting examinations. Despite these challenges, we have made the necessary provisions and are able to ensure that the examination rooms are large enough in order to be able to safely maintain the prescribed distance of 1.5 m during examinations.

- In the lecture halls, the examination seating is marked, where the seating is not at individual desks/tables.
- Following each examination, the rooms are cleaned and well ventilated.

In order for this to be possible, we require your assistance before, during and after the exam. Therefore, in your own interest, please observe the following rules of conduct:

- Access to the examination rooms is via the marked entrances and is possible beginning 30 minutes prior to the examination. Please respect appropriate distancing measures at all times.
- Please ensure you are on time, and note that, you may have to wait in front of the building or at the entrance. An overview of the entrance access routes is available here: [LINK](#)
- Please have your student ID card ready to be checked at the admission control and then proceed directly to the respective examination room. **On campus, particularly in buildings on the way to and from the exams, you should wear a mask which covers your nose and mouth, until you are seated at your exam place. You are not required to wear a mask during the exam.**
- Enter the examination room and follow the instructions of the invigilators/proctors. Only items approved for the exam may be placed on the desk. Items may include: writing utensils, loose sheets of paper, approved examination aids and, if necessary, a waterbottle/beverage. Jackets and bags must remain under/next to the seat.
- **Important: All electronic devices (particularly mobile phones and Smartwatches) must remain switched off in your bag.**
- **Place your TUNIKA (student ID card) so that it is clearly visible during the exam**
- It is possible use the restroom/toilet. However, it is recommended to avoid this if possible, in order to avoid disturbing others in the examination room.
- If you have finished the exam well before the end of the examination time (i.e. more than 30 minutes) **and** you can leave the room without disturbing others (i.e. without other people moving/getting up), this is permitted.
- At the end of the examination time, hand in your exam/papers according to the instructions of the invigilator/proctor, i.e. the paper remains in place or is handed in at the exit.

Put your mask back on and leave the room and building quickly.