



## HR Intern (m/f)

Contern, LUXEMBOURG

### Job Description

We are looking for an enthusiastic and motivated young individual to support our Human Resources team in Luxembourg as HR intern for the period of up to 6 months.

### Your Role

Don't hesitate to embrace the opportunity to learn and develop while playing an active role in our international HR team. Leave your footprint in a successfully growing logistics company.

### Your Responsibilities

- Providing general administrative assistance to HR Business Partners
- Support our HR Business Partners in various tasks within the recruitment and on-boarding process
- Act as main contact for all KN Luxembourg interns
- Take ownership and actively involve yourself in HR projects (e.g. in the area of employee relation, employer branding, HR communication...)

### Your Skills and Experiences

You are the candidate we are looking for if you have:

- Bachelor/ Master degree - HR oriented degree is advantageous
- Strong verbal and written communication skills in both English and German
- Firm organizational skills and attention to details
- Ability to work autonomously, to prioritize and meet deadlines
- Competency to secure and maintain confidential information

### Good Reasons to Join

We offer a challenging opportunity within an international environment as well as an attractive and performance-related salary. Located at the very heart of Europe, and as such the ideal starting place to travel in Europe, Luxembourg is the only Grand Duchy left in the world. Our head office is located in Contern, an industrial zone in the south-eastern part of Luxembourg (appr. 15 min by car from Luxembourg/Luxembourg City Center). You can easily reach our offices by car via the highways from Germany (direction Trier/Saarbrücken), France or Belgium as well as by bus or by train from Luxembourg City and Trier. Note: Condition for the conclusion of an employment agreement in the above-mentioned role is the provision of an up-to-date (not older than 3 months) certificate of good conduct as per legislation of 23 July 2016.

### About Kuehne + Nagel

With over 82,000 employees at some 1,300 locations in over 100 countries, the Kuehne + Nagel Group is one of the world's leading logistics companies.

As an employer, Kuehne + Nagel stands for equal opportunity and we are committed to diversity in our teams with regard to people with disabilities. We believe that you can make a valuable contribution to Kuehne + Nagel and look forward to receiving your application.

### Contact

Recruitment Team [lux.recruitment@kuehne-nagel.com](mailto:lux.recruitment@kuehne-nagel.com)

