

# Job Description

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Job Title: Analyst – Risk & Valuation  
Company: Langham Hall Management S.à r.l.  
Reports To: Conducting Officer – Risk and Valuation  
Location: Luxembourg City, Luxembourg

## Essential Duties and Responsibilities

- Administer AIFM services for a portfolio of real estate and private equity funds (incl. infrastructure and debt).
- Client relationship management including ongoing multi-channel communication such as face-to-face, telephone and email.
- Sensitive conversations with our clients will be led by senior members of the team and will need to be documented by the Analyst who will be required to develop an intimate knowledge of our clients businesses.
- Perform fund and asset level risk assessments, as well as ongoing risk monitoring.
- Perform valuation model / report reviews of real estate assets and private equity assets (incl. infrastructure and debt).
- Prepare quarterly reporting on AIFM functions, such as portfolio management, risk management and valuation.
- Ensuring that all permanent files are adequately maintained for all clients.
- Assist ongoing monitoring and oversight of the fund / fund sponsor - ensuring controls and procedures and are being adhered to, ensuring the fund is being managed in accordance with the fund documentation.

## Technical Knowledge / Skills Required

- Bachelor's or Master's degree in Finance, Economics or Accounting.
- Up to 1 year of previous experience in AIFMs or similar roles in the asset management industry.
- Ability to solve practical problems and deal with a variety of situations for which there may be out-of-the-box thinking.
- Ability to plan effectively, with strong deadline orientation.
- Excellent interpersonal, organisational and communication skills.
- Strong MS Office/Excel skills.
- Strong verbal and written communication skills.
- Fluency in English is a must, every other language is considered an asset.

## Benefits

Langham Hall takes the development of its employees very seriously and offers sponsorship of a finance qualification (e.g. CAIA) as part of the package.

Apply via [jobs-aifm@langhamhall.com](mailto:jobs-aifm@langhamhall.com) or via [PinPoint](#).