

## Application for a Stipend / Registration

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Deadline for  
application:  
**June 24, 2019**

Hereby, I apply for a stipend / register to visit the Autumn School for Information Retrieval and Information Foraging (September 22-27, 2019 at Schloss Dagstuhl, Germany).

Surname _____	Given name _____
Address _____	City _____
E-Mail _____	Tel. _____
Institution _____	Nationality _____

I am (please mark):  female  male  other/won't tell

Full time student or employee of a German academic institution (**registration fee: 150 €**)

Employee of a private enterprise (**registration fee: 500 €**)

Full time student at an academic institution outside Germany (**registration fee: 100 €**)

The registration fee includes the cost for the scientific and social program. The cost for full board accommodation in Schloss Dagstuhl is not included in the registration fee, it needs to be paid directly at the venue. The cost for 5 nights in a single room is **350€**, the cost for 5 nights in a double room is **275€** (limited capacity). Accommodation outside Schloss Dagstuhl is not possible. Please indicate your preference:

Single room  double room (if available)

Vegetarian: yes no

Special Diet: \_\_\_\_\_

Other remarks (e.g. do you want to share a room with a colleague / friend):  
\_\_\_\_\_

**Full-time students are invited to apply for a stipend offered by the German Academic Exchange Service and ACM SIGIR.** The stipend covers the cost for full board accommodation in Schloss Dagstuhl. International students can also apply for a travel stipend according to the table at <http://informatik.uni-trier.de/~schenkel/RK.pdf> (find your country in column "Land" (country), then consult column "Spalte 1").

I am a full-time student at an academic institution in Germany and want to apply for an accommodation stipend.

I am a full-time student at an academic institution outside Germany and want to apply for an accommodation and travel stipend.



**To apply for a stipend, the following documents need to be attached as pdf:**

- (1.) a valid certificate of enrollment as a student in an institution of higher education,
- (2.) a short CV covering higher education and work experiences (max 2 pages)
- (3.) a short letter of motivation in English of max. 1 page, including current knowledge about IR



The notification will be sent out on July 1st. In case I am accepted, I will need to sign an agreement with Trier University and transfer the registration fee to the account below.

I am aware that my acceptance will only be considered if the participation fee has been transferred to the account until August 15, 2019. Me or my university will do this after receiving the mail of acceptance and a corresponding invoice. To receive the money after the event, I will need to participate in all parts of the events. Extra nights that I want to stay in Germany need to be paid at my own expense. I am responsible for requesting the travel documents like visa on time myself.

\_\_\_\_\_  
Place, Date

\_\_\_\_\_  
Signature