

Agreement to conduct an oral examination via video conference

Due to the Covid-19 pandemic, Trier University will allow oral examinations via video conference format in exceptional cases. This is subject to the condition that the student fulfils the technical requirements for setting up a video conference, has taken note of the procedure described below for conducting the oral video conference examination and has signed this form prior to the examination and, as a rule, submitted the original to the examiner.

Surname, first name: _____

Student ID number: _____

Semester: _____

Examination number: _____

Examination title: _____

Date of examination: _____

Name of examiner: _____

Note:

to conduct an oral examination via video conference instead of the examination being in person

- An oral examination via video conference is only possible if the technical requirements for a video conference examination are met by the student (equipment with webcam, microphone and speakers are available, sufficiently fast internet connection).
- The person being examined must identify themselves to the examiner at the beginning of the examination.
- An oral examination via video conference is subject to the same conditions as an in person oral examination.
- An examination protocol will be drawn up, no video recording will be made.
- Only the aids approved by the examiner may be used.
- The person to be examined ensures that they are alone in the room and that no other person enters unnoticed.
- Any attempt to cheat/deceive during the exam, will result in receiving an examination grade of 5.0.
- If a student voluntarily opts to take their oral examination via video conference with prior written consent, this is considered an examination attempt.

The university highlights the following issues:

- There may be technical issues that can lead to an interruption of the call or overlapping of calls.
- Difficulties may arise during communication because the usual gestures and facial expressions of the examiner may be perceived differently.
- The flow of conversation can be interrupted by time delays (time lag). Interruptions and overlaps in the conversation can increase.
- Although the sound and picture quality are checked at the beginning of the test, the sound and picture quality may deteriorate as the test progresses.

I have taken note of the above information. I have been informed that I can also take the oral examination in person and that once the oral examination has begun, it is not possible to withdraw from the attempt. Nevertheless, I have requested that an oral videoconference examination be held and by providing my signature, consent to an oral videoconference examination in place of an in person oral examination.

I confirm that I will take the oral videoconference examination without the assistance of others, that I will not use any unauthorised aids and that no other person will be present in the room during the examination. I am aware that any attempt at deception will result in the examination being terminated and the examination receiving a grade of 5.0. I am aware that in the event of a possible examination appeal, I cannot use the fact that the format of examination deviates from the examination regulations as a basis for appeal.

Place, date and signature