

Trier University

Academic and Examination Affairs

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International Students/ Applicants

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(Office Hours: Tuesday, Wednesday, Thursday, and Friday: 10.00 -12.00)

BRIEF INFORMATION FOR INTERNATIONAL APPLICANTS

Master programmes which are now entirely taught in English:

- ➔ Master of Science in Economics - European Political Economy
- ➔ Master of Science in Environmental Sciences
- ➔ International Economy and Public Policy

Application deadlines: for the winter semester 15 July
for the summer semester 15 January

Application Documents:

All documents must be officially certified copies and, if the documents are not written in German or English, accompanied by a certified official translation, which should be attached as to make it recognizable as the relevant translation.)

Official Certification:

In Germany, official certifications of copies may be issued by the following authorities: office of the mayor or chief magistrate, local government, civic authorities (town hall), Rectories – only when the rector carries out the certification personally-, county/district council, the police department/headquarters, the courts, notaries.

Problems may arise with the certification of papers issued in other languages. In such cases, applicants should contact their embassy or consulate.

Official certifications may not be issued by the following: charitable institutions, interpreters, health insurers, students' union, banks, building societies etc.

In countries other than Germany, the following offices are authorized to issue official certifications: diplomatic missions of the Federal Republic of Germany or the authorities in the respective country, which are authorized to issue certifications.

- ➔ A copy of a certified copy is not valid and will not be accepted.

School	<ul style="list-style-type: none"> • Copy of high school diploma/ secondary school leaving certificate, including a list of subjects and grades.
University	<ul style="list-style-type: none"> • Certificate of enrolment and transcripts of all subjects and grades. • Certificate of any university degree received (e.g. Bachelor, Master)
Language	<p>Applicants, who are applying for one of the master's courses taught in English and whose native language is not English, must demonstrate a sufficient level of English language proficiency. Proof of a sufficient level of English language proficiency may be shown by taking an internationally acknowledged examination:</p> <ul style="list-style-type: none"> ➔ Cambridge Certificate in Advanced English; ➔ Test of English as a Foreign Language (TOEFL), scoring at least 550 points in the hand-written test, 215 in the computerised test, or at least 80 points in the internet-based test; ➔ at least 6.0 points from the International English Language Testing System (IELTS); ➔ UNiCert level III; ➔ proof of C1 language proficiency according to the CEF (Common European Framework); ➔ or a corresponding level in an equivalent test. <p>Upon application for admission to a degree course, certification of this should not usually date back more than 3 years. Also equivalent to one of the aforementioned tests is proof of at least 6 school years of English in secondary education or at least 5 points in English at "Abitur" level. Applicants, who have spent at least two years studying abroad in an English speaking country within the last two years before receipt of their application of admission, are exempt from the need to take one of these tests.</p>
Other	Proof of bank transfer of application fee (50 Euro)

➔ **Incomplete or incorrectly filled out applications cannot be processed!**

Please also refer to additional information, which will be sent out with the application forms. For any other questions, feel free to contact Ms. Raatz or Ms. Schumacher.