

Check list for the application for the initiation of the doctoral procedure

TEMPLATE Application for the Initiation

Surname, First Name
Address, Telephone, eMail
Date

Dean of the Faculty VI
of the University of Trier

54286 Trier

Application for the initiation of the doctoral procedure to obtain the academic degree Dr. phil./rer. nat.

Dear Dean,

I hereby apply for the opening of my doctoral procedure. The dissertation with title: is supervised by

Declarations:

- I am familiar with the currently valid doctoral regulations.
- The submitted dissertation was written independently, the resources used for the work were mentioned and the results of any contributors as well as other authors were clearly marked.
- I have not already submitted the dissertation or parts as an examination paper to another department or university.
- I agree that my dissertation will be checked with a relevant plagiarism detection software.
- *Option: I have previously applied for a doctorate at another university (full details of its outcome)*

Sincerely,

Attachments:

1. Proof of acceptance as doctoral candidate (in most cases available in the dean's office)
2. Curriculum vitae including educational background and professional development (in German or English)
3. Documents confirming the fulfilment of the admission requirements according to §2 of the doctoral regulations or the declaratory notice (§2 Abs. 3)
4. Five bound copies of the dissertation as well as a digital version (in German or English)
5. An abstract (one-page, digital, in German or English)
6. Proof of payment of the doctoral fee
7. Proposal for the composition of the complete doctoral committee. In order to ensure prior consultation with all desired committee members, only proposals that have been confirmed by all proposed persons with their signature will be accepted.
8. *Optional: if scientific discussion is planned in English instead of German, a corresponding application must be submitted*

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Attachment 2

TEMPLATE
Tabulated CV
(only information that can also be published)

Surname, First Name
Birth-date and place
Address

School education (from ... to ... type of school education ... school ...)
Academic studies and examinations (from ... to ... type of studies ... University ...)
Professional work (from ... to ... type of work...)

Attachment 4

TEMPLATE
Dissertation

- **Copies:** five bound copies (no ring binding!)
- **Structure/Content:** printed one-sided, provided with title page (see below), page numbers, abstract, bibliography, curriculum vitae (CV)
- **Cover Page:**

Surname, First Name

The Department VI
(Geography/Geosciences)
of the University of Trier
for the award of the academic degree
Doctor of Philosophy (Dr. phil)
or
Doctor of Natural Sciences (Dr. rer. nat.)
submitted Dissertation

– *Dissertation Title* –

Supervisor(s): Univ.-Prof. Dr. ...

Date (of the application for the initiation of the doctoral procedure)