

Signing up for Classes on

**PORTA**  **Universität Trier**


# 1. Open PORTA and log in

Select your language of preference.

Log in with your login credentials (ZIMK ID and password).

The screenshot shows the top navigation bar of the PORTA website. On the left, the logo for 'PORTA Universität Trier' is visible. In the center, there is a language selection dropdown menu with 'English' selected and highlighted by a red circle. On the right, there are input fields for 'User name' and 'Password', both also highlighted with red circles, and a blue 'Login' button. Below the navigation bar, a red banner contains a notice in German regarding the 2020/21 academic year. Below the banner, there are navigation links for 'Application/Enrolment' and 'Courses offered (degrees)'.

## My portal

Information about PORTA	students	Applicants
<p>On the following page you will find information about PORTA for students, teachers and staff including FAQs, training videos, event information and new features.</p> <p><a href="http://porta.uni-trier.de">http://porta.uni-trier.de</a></p>	<p>Are you a student of Trier university and want to change the password of your ZIMK account?</p> <p><a href="#">Changing the ZIMK password</a></p>	<div data-bbox="1277 772 1570 939"><p>Applicants You have chosen to study and want information or you want to apply</p></div> <p>You have applied to Trier University and forgotten your login details? You can reset your password here:</p> <p><a href="#">Applicant: Forgot your login details?</a></p>



# Option 1

## Registering for Classes via Course Search

# 2.1 Registering for Classes: Option 1

Click on “Courses offered (degrees)”.

search menu English Student\_UTR Trier University 19

Aufgrund der noch unklaren Rahmenbedingungen für die Lehre im WiSe 2020/21 stellen die in PORTA aufgeführten Raum- und Zeitangaben einen Sachstand dar, der von keinerlei Beschränkungen im Wintersemester ausgeht. Welche Veranstaltungen tatsächlich in Präsenz, ggf. mit geänderten Raum- und Zeitangaben, und welche digital durchgeführt werden, ist derzeit noch in der Klärung mit den Fachbereichen und von den externen Rahmenbedingungen abhängig. Gleichwohl bildet das Vorlesungsverzeichnis das geplante inhaltliche Spektrum ab und ermöglicht eine erste Semesterplanung.

My Studies **Courses offered (degrees)** Organisation Bookmarks

### My portal

#### Quicklinks

<b>Exam- and courseenrollment (Planner Of Studies)</b> Register for examinations and courses, module plan	<b>My achievements</b>  Marks, study history	<b>Schedule</b>
<b>Student Service</b>  Certifications, personal data, payments	<b>Search for courses</b>  Courses institution-wide	<b>Show current courses</b>  Cancelled und proceeded courses, changes

#### My notifications

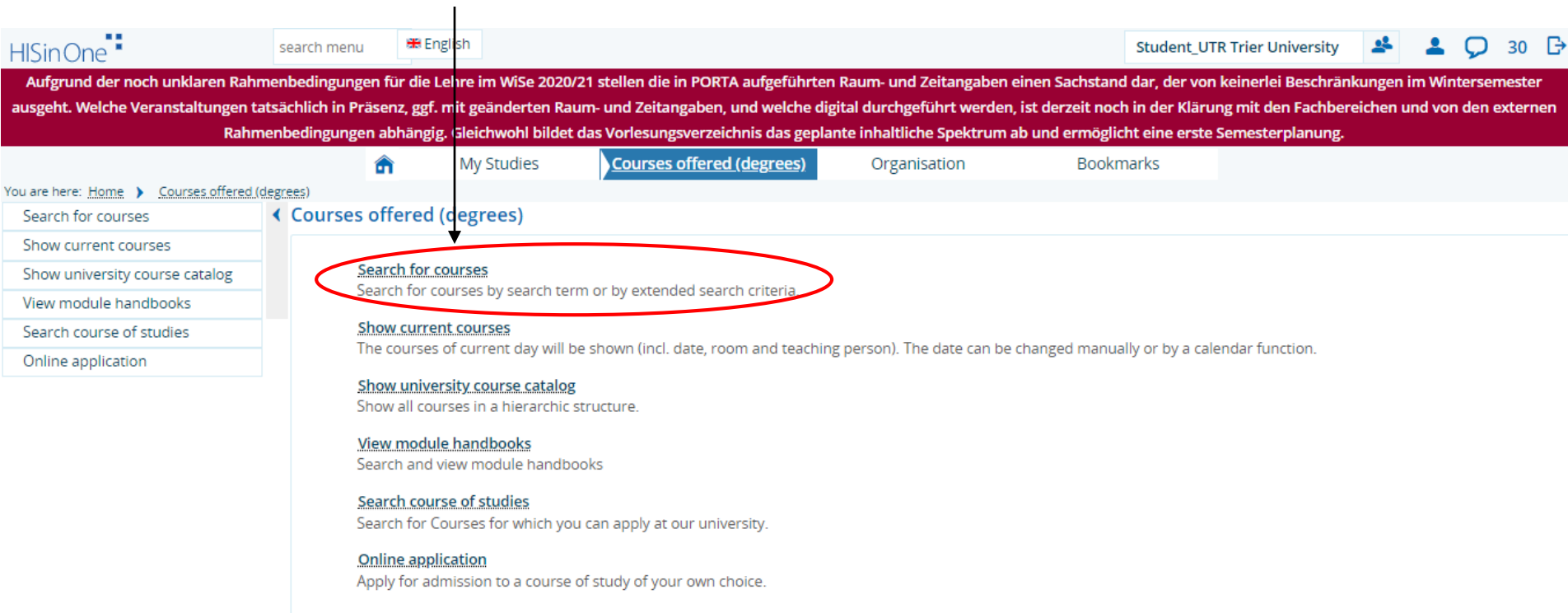
There are currently no reports available.

[Subscribe to feed](#)  
[Renew feed security measures](#)

[Help](#)

## 2.2 Registering for Classes: Option 1

Select “Search for courses“.



The screenshot shows the HISinOne portal interface. At the top, there is a navigation bar with the HISinOne logo, a search menu, a language selector set to English, and a user profile for Student\_UTR Trier University. Below the navigation bar is a red banner with a notice in German regarding course conditions for the winter semester 2020/21. The main navigation area includes links for Home, My Studies, Courses offered (degrees) (which is highlighted with a blue bar), Organisation, and Bookmarks. A breadcrumb trail shows 'You are here: Home > Courses offered (degrees)'. On the left, a sidebar menu lists various options: Search for courses, Show current courses, Show university course catalog, View module handbooks, Search course of studies, and Online application. The main content area is titled 'Courses offered (degrees)' and contains several links with descriptions: 'Search for courses' (circled in red), 'Show current courses', 'Show university course catalog', 'View module handbooks', 'Search course of studies', and 'Online application'. A red arrow points from the text 'Select “Search for courses“.' to the circled link.

search menu English Student\_UTR Trier University

Aufgrund der noch unklaren Rahmenbedingungen für die Lehre im WiSe 2020/21 stellen die in PORTA aufgeführten Raum- und Zeitangaben einen Sachstand dar, der von keinerlei Beschränkungen im Wintersemester ausgeht. Welche Veranstaltungen tatsächlich in Präsenz, ggf. mit geänderten Raum- und Zeitangaben, und welche digital durchgeführt werden, ist derzeit noch in der Klärung mit den Fachbereichen und von den externen Rahmenbedingungen abhängig. Gleichwohl bildet das Vorlesungsverzeichnis das geplante inhaltliche Spektrum ab und ermöglicht eine erste Semesterplanung.

Home My Studies **Courses offered (degrees)** Organisation Bookmarks

You are here: Home > Courses offered (degrees)

Search for courses  
Show current courses  
Show university course catalog  
View module handbooks  
Search course of studies  
Online application

**Search for courses**  
Search for courses by search term or by extended search criteria

Show current courses  
The courses of current day will be shown (incl. date, room and teaching person). The date can be changed manually or by a calendar function.

Show university course catalog  
Show all courses in a hierarchic structure.

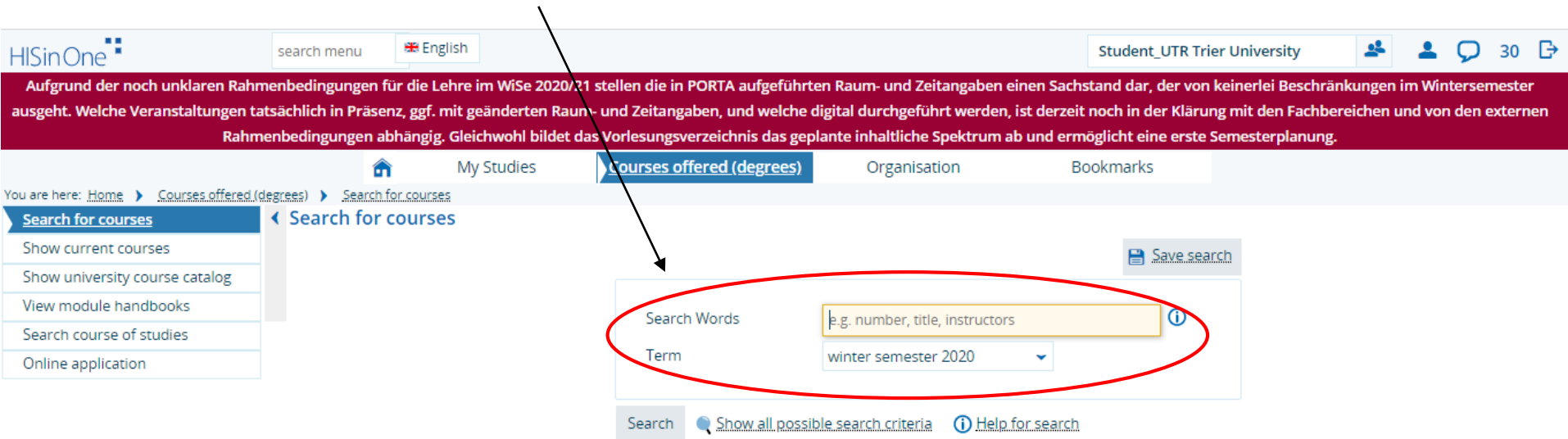
View module handbooks  
Search and view module handbooks

Search course of studies  
Search for Courses for which you can apply at our university.

Online application  
Apply for admission to a course of study of your own choice.

## 2.3 Registering for Classes: Option 1

Enter the title or number of the class your looking for and select the semester.











The screenshot shows the HISinOne search interface. At the top, there is a search menu with 'English' selected and the user 'Student\_UTR Trier University'. A red banner contains a notice about course availability for the winter semester 2020/21. Below this, the navigation menu includes 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The breadcrumb trail shows 'You are here: Home > Courses offered (degrees) > Search for courses'. A sidebar on the left lists search options: 'Search for courses', 'Show current courses', 'Show university course catalog', 'View module handbooks', 'Search course of studies', and 'Online application'. The main search area features a 'Save search' button, a 'Search Words' input field with a placeholder 'e.g. number, title, instructors', and a 'Term' dropdown menu set to 'winter semester 2020'. A red circle highlights these two input fields, and an arrow points from the text above to the 'Search Words' field. At the bottom, there are buttons for 'Search', 'Show all possible search criteria', and 'Help for search'.

## 2.4.1 Registering for Classes: Option 1

Now you will get a list of all classes that fit your search entry. You can access the course details by clicking on the first button (magnifier) or by clicking on the title. There you will find basic data on the class, parallel groups and dates and other information. Please check the registration periods for your class in the basic data by clicking on the magnifier or course title.

The screenshot shows the HiSinOne portal interface. At the top, there is a search menu and a language selector set to English. The user is logged in as 'Student\_UTR Trier University'. A red banner at the top contains a notice about unclear conditions for the winter semester 2020/21. Below the banner, the navigation menu includes 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The current page is 'Search for courses', with a breadcrumb trail: 'Home > Courses offered (degrees) > Search for courses'. A sidebar on the left lists options like 'Show current courses', 'Show university course catalog', 'View module handbooks', 'Search course of studies', and 'Online application'. The main content area shows search results for 'Basic Module Late Modern History' in the term 'wise 2020'. The search results are displayed in a table with columns: Number, Title of course, Kind of course, Responsible lecturer, Performing lecturer, and Organizational unit. Two rows are visible. The first row (ID 13301918) is for a 'Proseminar' and the second row (ID 13301963) is for a 'Lecture'. Both rows have a magnifying glass icon in the 'Actions' column, which is circled in red. Two arrows point from the text above to these magnifying glass icons. The search results table also includes a 'Show filter' and 'Edit table' link. At the bottom, it shows 'Search result: 2 records | Row count (Max:300) 10'.

Number	Title of course	Kind of course	Responsible lecturer	Performing lecturer	Organizational unit	Actions
13301918	Basic Module Late Modern History	Proseminar	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrle, Robert Heinze	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrle, Robert Heinze	History, Prof. Dr. Jansen	   
13301963	Basic Module Late Modern History	Lecture	Lutz Raphael	Lutz Raphael	History	   

## 2.4.2 Registering for Classes: Option 1

Please check the registration periods. You will only be able to sign up for a class during these time frames. If „Offene Anmeldung“ is marked, you are able to sign up for the class at any time. Otherwise the time frames stated apply.

The screenshot shows the HISinOne portal interface. At the top, there is a search menu, language selection (English), and user information (Student\_UTR Trier University). A red banner contains a notice about unclear framework conditions for the winter semester 2020/21. Below this, the navigation bar includes 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The breadcrumb trail indicates the user is in 'Courses offered (degrees) > Search for courses'. A sidebar on the left offers options like 'Show current courses' and 'View module handbooks'. The main content area is in 'Detail view' for the course 'Basic Module Late Modern History | 13301918 | Veranstaltung'. The term is set to 'Wintersemester 2020/21'. The 'Basic data' tab is active, showing the title, number, and organizational unit. The 'Eventtype' is 'Proseminar', and the frequency is 'Jedes Jahr (WiSe)'. The 'Periods' section is circled in red and contains three entries: 'Offene Anmeldung kurz WiSe 2020/21 from 13.07.2020 00:00:00 to 08.11.2020 23:59:59 - active', 'Prüfungszeitraum WiSe 2020/2021 from 01.10.2020 00:00:00 to 31.03.2021 23:59:59 - future', and 'Abmeldefrist Offene Anmeldung kurz WiSe 2020/21 from 09.11.2020 00:00:00 to 31.01.2021 23:59:59 - future'.

Term	Wintersemester 2020/21
<b>Title</b>	Basic Module Late Modern History
<b>Number</b>	13301918
<b>Organizational unit</b>	<ul style="list-style-type: none"><li>Prof. Dr. Jansen (Verantwortlicher)</li><li>History (Veranstalter)</li></ul>
<b>Eventtype</b>	Proseminar
<b>Frequency of offer</b>	Jedes Jahr (WiSe)
<b>per week per semester</b>	2.0
<b>Periods</b>	<ul style="list-style-type: none"><li>Offene Anmeldung kurz WiSe 2020/21 from 13.07.2020 00:00:00 to 08.11.2020 23:59:59 - active</li><li>Prüfungszeitraum WiSe 2020/2021 from 01.10.2020 00:00:00 to 31.03.2021 23:59:59 - future</li><li>Abmeldefrist Offene Anmeldung kurz WiSe 2020/21 from 09.11.2020 00:00:00 to 31.01.2021 23:59:59 - future</li></ul>



## 2.5 Registering for Classes: Option 1

Click on the second button (calendar) to directly see parallel groups and dates. You will find these also in the detailed course overview by clicking on the first button (magnifier) or the title of the class.

The screenshot displays the HISinOne portal interface. At the top, there is a search menu and a language selector set to English. Below this, a navigation breadcrumb shows the path: Home > Courses offered (degrees) > Search. A sidebar on the left contains search options: Search for courses, Show current courses, Show university course catalog, View module handbooks, Search course of studies, and Online application. The main content area shows search results for course 13301918, titled 'Basic Module Late Modern History'. A red circle highlights the calendar icon in the course list. A callout box titled 'Dates of Course: 13301918' is open, displaying a table of parallel groups and their schedules.

parallelgroup	Weekday	Start	End	Rhythm	First event on	Last event on	Room
1. parallelgroup	Tue	16:00	18:00	Weekly	10/27/2020	02/09/2021	
2. parallelgroup	Wed	08:00	10:00	Weekly	10/28/2020	02/10/2021	
3. parallelgroup	Wed	10:00	12:00	Weekly	10/28/2020	02/10/2021	
4. parallelgroup	Mon	16:00	18:00	Weekly	10/26/2020	02/13/2021	HS 6
5. Parallelgruppe	Mon	16:00	18:00	Weekly	10/26/2020	02/13/2021	
6. Parallelgruppe	Mon	14:00	16:00	Weekly	10/26/2020	02/13/2021	
7. Parallelgruppe	Mon	14:00	16:00	Weekly	10/26/2020	02/13/2021	

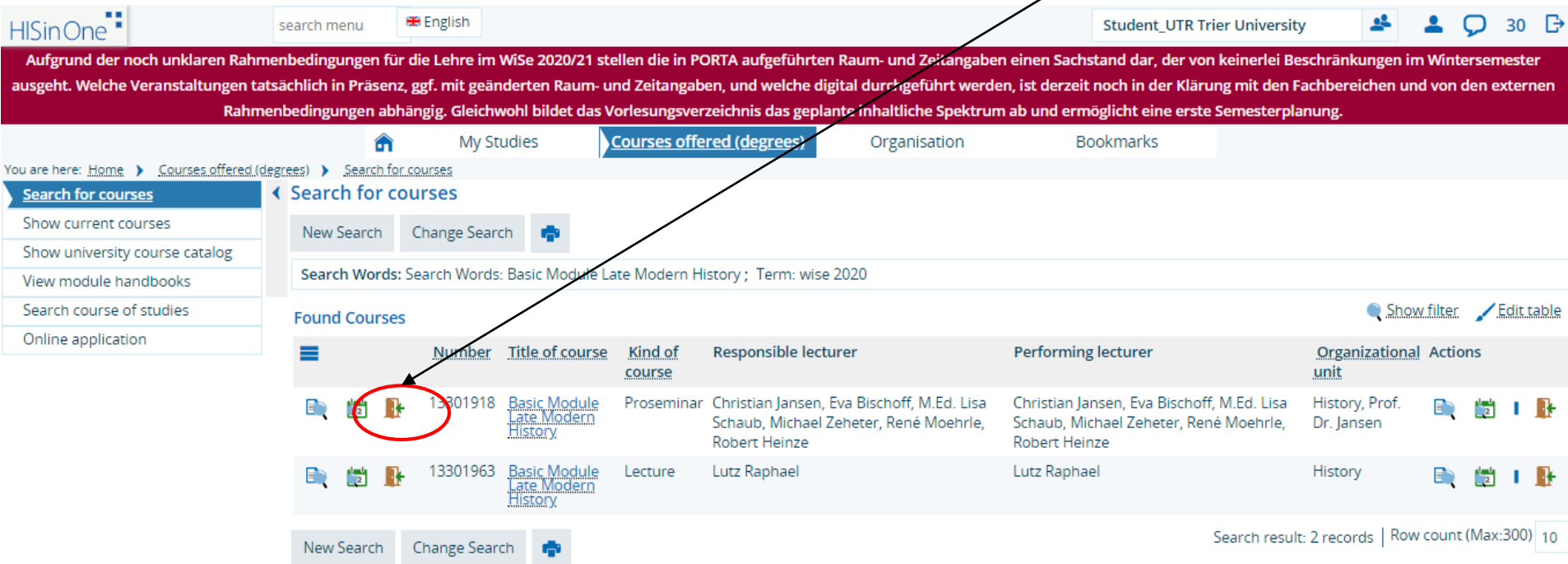
The course list below the callout shows two results:

Course ID	Course Title	Type	Instructor	Room	Actions
13301918	Basic Module Late Modern History	Proseminar	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrle, Robert Heinze	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrle, Robert Heinze	History, Prof. Dr. Jansen
13301963	Basic Module Late Modern History	Lecture	Lutz Raphael	Lutz Raphael	History







At the bottom of the page, there are buttons for 'New Search' and 'Change Search', and a search result summary: 'Search result: 2 records | Row count (Max:300) 10'.

## 2.6 Registering for Classes: Option 1

You can also directly register for the course by clicking on the third button (door). This button is only available during the registration periods of the particular class. Click on the button and confirm your registration.



The screenshot shows the HISinOne portal interface. At the top, there is a search menu, language selection (English), and user information (Student\_UTR Trier University). A red banner contains a notice about course conditions for the winter semester 2020/21. Below this, navigation tabs include 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The 'Courses offered (degrees)' tab is active, leading to a search results page. The search criteria are 'Basic Module Late Modern History' for the term 'wise 2020'. Two courses are listed in a table. The first course, 'Basic Module Late Modern History' (ID 13301918), is a 'Proseminar' taught by Christian Jansen, Eva Bischoff, Lisa Schaub, Michael Zeheter, René Moehrlé, and Robert Heinze. The second course, 'Basic Module Late Modern History' (ID 13301963), is a 'Lecture' taught by Lutz Raphael. In the 'Actions' column of the first course, three icons are visible: a magnifying glass, a calendar, and a door icon. The door icon is circled in red, and an arrow points to it from the text above. At the bottom right, it shows 'Search result: 2 records' and 'Row count (Max:300) 10'.

Number	Title of course	Kind of course	Responsible lecturer	Performing lecturer	Organizational unit	Actions
13301918	<a href="#">Basic Module Late Modern History</a>	Proseminar	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrlé, Robert Heinze	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrlé, Robert Heinze	History, Prof. Dr. Jansen	  
13301963	<a href="#">Basic Module Late Modern History</a>	Lecture	Lutz Raphael	Lutz Raphael	History	  

## 2.7 Registering for Classes: Option 1

If there are several parallel groups for a class, you can either select one or you have to select your priorities when clicking on “Apply”.

The screenshot displays the HiSinOne portal interface. At the top, there is a search menu, a language selector set to English, and the user's name 'Student\_UTR Trier University'. A red banner contains a notice about unclear framework conditions for the winter semester 2020/21. Below this, the navigation bar includes 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The main content area shows a search for courses, with a sidebar on the left offering options like 'Show current courses' and 'Online application'. The search results for course 13301918 are displayed in a table with columns for 'Actions & messages', 'Parallelgroup', and 'Dates & Rooms'. Three parallel groups are listed, each with an 'Apply' button. Red circles highlight the 'Apply' button for the first group and the 'Parallelgroup' column header. Arrows from the text above point to these elements.

13301918 Proseminar: Basic Module Late Modern History  
Achievement will be related to Voluntary Event  
Offene Anmeldung kurz WiSe 20/21:  
Please select a lecture.

Actions & messages	Parallelgroup	Dates & Rooms
<a href="#">Apply</a>	1. parallelgroup	[DIGITAL] Global History of the Weimar Republic winter semester 2020 ● Tuesday, 10/27/2020 - 02/09/2021 from 16:00 to 18:00 c.t Weekly Lecturer: PD Dr. Bischoff, Eva
<a href="#">Apply</a>	2. parallelgroup	[DIGITAL] Geschichte der Demokratischen Republik Kongo im langen 20. Jahrhundert winter semester 2020 ● Wednesday, 10/28/2020 - 02/10/2021 from 08:00 to 10:00 c.t Weekly Lecturer: Dr. phil. Heinze, Robert
<a href="#">Apply</a>	3. parallelgroup	[DIGITAL] Geschichte der „Dritten Welt“ von Bandung bis BRICS winter semester 2020 ● Wednesday, 10/28/2020 - 02/10/2021 from 10:00 to 12:00 c.t

## 2.8 Registering for Classes: Option 1

Once you have registered, you will be notified about your registration. When you go back to the overview, you can de- or reregister if need be.

The screenshot shows the HiSinOne portal interface. At the top, there is a search menu and a language selector set to English. The user is logged in as 'Student\_UTR Trier University'. A red banner at the top contains a notice about unclear framework conditions for the winter semester 2020/21. Below the banner, the navigation menu includes 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The current page is 'Search for courses', with a 'Back to overview' link circled in red. A green success message box on the right states 'Success: One change'. The main content area shows the course '13301918 Proseminar: Basic Module Late Modern History' with a warning icon and text: 'Offene Anmeldung kurz WiSe 20/21: Leistung ( Basismodul Neuere und Neueste Geschichte (BA HF/NF + BA Antike Welt + BEd HF/EF + TRISTRA-L) Proseminar ) wurde auf das globale Oberlaufkonto gebucht'. Below this, a table lists the course status and details for two parallel groups.

Status	Parallelgroup	Dates & Rooms
✓ registered	1. parallelgroup	[DIGITAL] Global History of the Weimar Republic winter semester 2020 ● Tuesday, 10/27/2020 - 02/09/2021 from 16:00 to 18:00 c.t Weekly Lecturer: PD Dr. Bischoff, Eva
Not enrolled	2. parallelgroup	[DIGITAL] Geschichte der Demokratischen Republik Kongo im langen 20. Jahrhundert winter semester 2020 ● Wednesday, 10/28/2020 - 02/10/2021 from 08:00 to 10:00 c.t Weekly Lecturer: Dr. phil. Heinze, Robert

## 2.9.1 De-/Reregistration for Classes: Option 1

Back in the overview, you can deregister or change your selection if need be by clicking the same button (door) again.

The screenshot shows the HiSinOne portal interface. At the top, there is a search menu, language selection (English), and user information (Student\_UTR Trier University). A red banner contains a notice about course changes for the winter semester 2020/21. Below this, navigation tabs include 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The 'Courses offered (degrees)' tab is active, leading to a 'Search for courses' page. The search criteria are 'Basic Module Late Modern History; Term: wise 2020'. Two courses are listed in a table. The first course, 'Basic Module Late Modern History' (ID 13301918), has a red circle around the 'door' icon in its actions column. The second course, 'Basic Module Late Modern History' (ID 13301963), is a lecture by Lutz Raphael. The bottom right shows 'Search result: 2 records | Row count (Max:300) 10'.

Number	Title of course	Kind of course	Responsible lecturer	Performing lecturer	Organizational unit	Actions
13301918	Basic Module Late Modern History	Proseminar	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrlé, Robert Heinze	Christian Jansen, Eva Bischoff, M.Ed. Lisa Schaub, Michael Zeheter, René Moehrlé, Robert Heinze	History, Prof. Dr. Jansen	[door] [calendar] [info] [print]
13301963	Basic Module Late Modern History	Lecture	Lutz Raphael	Lutz Raphael	History	[door] [calendar] [info] [print]

## 2.9.2 De-/Reregistration for Classes:: Option 1

If you wish to deregister or change or selection, klick on “Sign off“ or “Change selection“. Afterwards, you will be notified about your deregistration or change.

The screenshot displays the HISinOne portal interface. At the top, there is a navigation bar with 'HISinOne', a search menu, 'English', and 'Student\_UTR Trier University'. A red banner below the navigation bar contains a notice about course conditions for the winter semester 2020/21. The main content area shows a search for courses, with a sidebar on the left containing options like 'Show current courses' and 'View module handbooks'. The search results for '13301918 Proseminar: Basic Module Late Modern History' are displayed in a table with columns for 'Actions & messages', 'Parallelgroup', and 'Dates & Rooms'. Three parallel groups are listed, each with a 'Sign off' or 'Change selection' button circled in red. Arrows from the text above point to these buttons.

Aufgrund der noch unklaren Rahmenbedingungen für die Lehre im WiSe 2020/21 stellen die in PORTA aufgeführten Raum- und Zeitangaben einen Sachstand dar, der von keinerlei Beschränkungen im Wintersemester ausgeht. Welche Veranstaltungen tatsächlich in Präsenz, ggf. mit geänderten Raum- und Zeitangaben, und welche digital durchgeführt werden, ist derzeit noch in der Klärung mit den Fachbereichen und von den externen Rahmenbedingungen abhängig. Gleichwohl bildet das Vorlesungsverzeichnis das geplante inhaltliche Spektrum ab und ermöglicht eine erste Semesterplanung.

You are here: [Home](#) > [Courses offered \(degrees\)](#) > [Search for courses](#)

[Search for courses](#)

- Show current courses
- Show university course catalog
- View module handbooks
- Search course of studies
- Online application

**13301918 Proseminar: Basic Module Late Modern History**  
Achievement will be related to Voluntary Event  
Offene Anmeldung kurz WiSe 20/21:

Please select a lecture.

Actions & messages	Parallelgroup	Dates & Rooms
<a href="#">Sign off</a>	1. parallelgroup	[DIGITAL] Global History of the Weimar Republic winter semester 2020 ● Tuesday, 10/27/2020 - 02/09/2021 from 16:00 to 18:00 c.t Weekly Lecturer: PD Dr. Bischoff, Eva
<a href="#">Change selection</a>	2. parallelgroup	[DIGITAL] Geschichte der Demokratischen Republik Kongo im langen 20. Jahrhundert winter semester 2020 ● Wednesday, 10/28/2020 - 02/10/2021 from 08:00 to 10:00 c.t Weekly Lecturer: Dr. phil. Heinze, Robert
<a href="#">Change selection</a>	3. parallelgroup	[DIGITAL] Geschichte der „Dritten Welt“ von Bandung bis BRICS winter semester 2020



Option 2  
Registering for Classes  
via Planner of Studies  
(if available)



# 3.1 Registering for Classes: Option 2

Click on “My Studies” and select “Exam- and courseenrollment (Planner Of Studies)”.

The screenshot shows the HiSinOne student portal interface. At the top, there is a search menu, a language selector set to 'English', and a user profile section for 'Student\_UTR Trier University' with icons for profile, messages, and a notification count of 30. A red banner contains a notice about unclear framework conditions for the winter semester 2020/21. Below the banner is a navigation bar with 'My Studies' highlighted in blue and circled in red. To the left is a sidebar menu with 'Exam- and courseenrollment (Planner Of Studies)' selected. The main content area is titled 'My Studies' and lists several options: 'Exam- and courseenrollment (Planner Of Studies)' (circled in red), 'Schedule', 'Show my enrollments', 'My achievements', 'module handbook', and 'Student Service'. Arrows from the text above point to the 'My Studies' button and the selected menu item.

Aufgrund der noch unklaren Rahmenbedingungen für die Lehre im WiSe 2020/21 stellen die in PORTA aufgeführten Raum- und Zeitangaben einen Sachstand dar, der von keinerlei Beschränkungen im Wintersemester ausgeht. Welche Veranstaltungen tatsächlich in Präsenz, ggf. mit geänderten Raum- und Zeitangaben, und welche digital durchgeführt werden, ist derzeit noch in der Klärung mit den Fachbereichen und von den externen Rahmenbedingungen abhängig. Gleichwohl bildet das Vorlesungsverzeichnis das geplante inhaltliche Spektrum ab und ermöglicht eine erste Semesterplanung.

You are here: [Home](#) > [My Studies](#)

[Exam- and courseenrollment \(Planner Of Studies\)](#)

[Schedule](#)

[Show my enrollments](#)

[My achievements](#)

[module handbook](#)

[Student Service](#)

**My Studies**

[Exam- and courseenrollment \(Planner Of Studies\)](#)  
Remark modules, enroll lectures and sign in for examinations

[Schedule](#)  
See events and examinations in your personal schedule

[Show my enrollments](#)  
Get an overview of your examinations and courses

[My achievements](#)  
Get an overview of your achievements, i.e. examinations or visited lectures.


[module handbook](#)  
Consider your module handbook/module handbooks

[Student Service](#)  
Get an overview of your status, contact details, invoices and payments. Create reports, reregistration



## 3.2 Registering for Classes: Option 2

Here you find all subjects for which you are enrolled. Select the relevant subject.



The screenshot shows the HISinOne student portal interface. At the top, there is a search menu, a language selector set to 'English', and the user's name 'Student\_UTR Trier University'. A red banner contains a notice about unclear framework conditions for the winter semester 2020/21. Below this, the 'My Studies' section is active, showing a breadcrumb trail: 'Home > My Studies > Exam- and courseenrollment (Planner Of Studies)'. A message box says 'Please select a course of study'. Below this is a table of enrolled courses. The first row, 'Master of Education Gymnasium - Englisch (2007)', is circled in red. A vertical arrow points from the text above to this row. The table has three columns: 'Course of studies', 'Subject related Semester', and 'last reregistration term'. The bottom right shows 'Search result: 4 records | Row count (Max:300) 10'.

Course of studies	Subject related Semester	last reregistration term
<a href="#">Master of Education Gymnasium - Englisch (2007)</a>	...	winter semester 2020/21
<a href="#">Master of Education Gymnasium - Französisch (2007)</a>	...	winter semester 2020/21
<a href="#">Master of Education Gymnasium - Bildungswissenschaften (2007)</a>	...	winter semester 2020/21
<a href="#">Ergänzungs-/Zusatzprüfung (Z) Deutsch als Fremdsprache</a>	...	winter semester 2020/21

# 3.3 Registering for Classes: Option 2

Now you see all modules that belong to your selected subject.

Here you can select the semester.

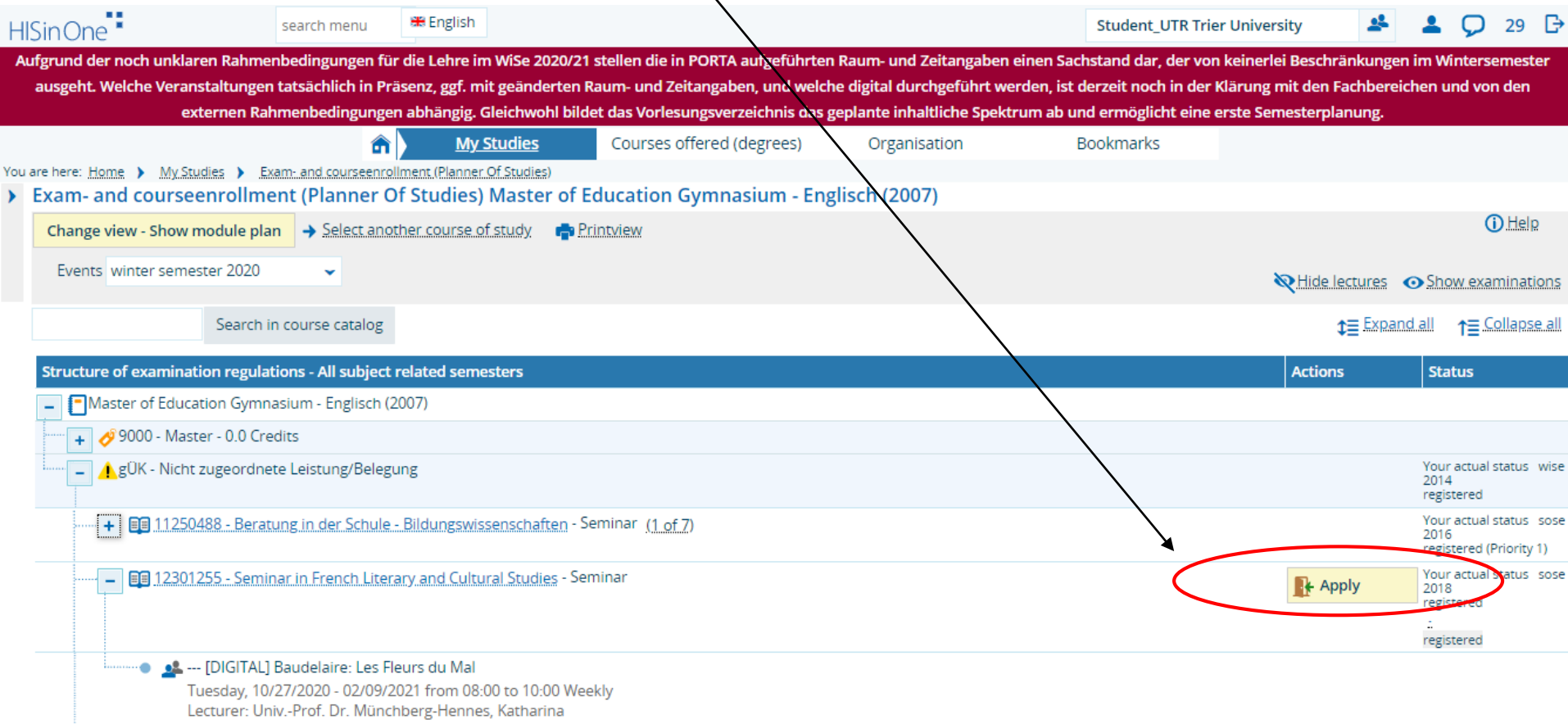
Select "Expand all" to see all classes that belong to the modules.

The screenshot shows the HISinOne portal interface. At the top, there is a search menu and a language selector set to 'English'. The user is identified as 'Student\_UTR Trier University'. A red banner contains a notice about unclear conditions for the winter semester 2020/21. Below this, the navigation bar includes 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The breadcrumb trail indicates the user is in 'Exam- and courseenrollment (Planner Of Studies) Master of Education Gymnasium - Englisch (2007)'. A dropdown menu for 'Events' is set to 'winter semester 2020'. The main content area shows a table of modules with columns for 'Actions' and 'Status'. The 'Expand all' button is circled in red.

Structure of examination regulations - All subject related semesters		Actions	Status
Master of Education Gymnasium - Englisch (2007)			
9000 - Master - 0.0 Credits			
+ MA2ANG500 - LANGUAGE, LINGUISTIC AND LITERARY STUDIES (WITH TEACHING ENGLISH AS A FOREIGN LANGUAGE) - compulsory - 15.0 Credits		Your actual status	wise 2019 passed
+ MA2ANG501 - LANGUAGE, LINGUISTIC AND CULTURAL STUDIES 1 (WITH ENGLISH LANGUAGE TEACHING (ELT)) - compulsory - 10.0 Credits		Your actual status	sose 2018 passed
+ MA2ANG502 - LANGUAGE, LINGUISTIC AND CULTURAL STUDIES 2 (WITH ENGLISH LANGUAGE TEACHING (ELT)) - compulsory - 10.0 Credits		Your actual status	wise 2018 passed
+ MA2ANG503 - LINGUISTICS, LITERATURE AND LANGUAGE PRODUCTION - compulsory - 7.0 Credits		Your actual status	sose 2019 passed

## 3.4 Registering for Classes: Option 2

If the registration period for a particular class is open, you will find the button “Apply”. Please check the registration periods for the classes you wish to take by accessing the course details on PORTA.



HSinOne search menu English Student\_UTR Trier University

Aufgrund der noch unklaren Rahmenbedingungen für die Lehre im WiSe 2020/21 stellen die in PORTA aufgeführten Raum- und Zeitangaben einen Sachstand dar, der von keinerlei Beschränkungen im Wintersemester ausgeht. Welche Veranstaltungen tatsächlich in Präsenz, ggf. mit geänderten Raum- und Zeitangaben, und welche digital durchgeführt werden, ist derzeit noch in der Klärung mit den Fachbereichen und von den externen Rahmenbedingungen abhängig. Gleichwohl bildet das Vorlesungsverzeichnis das geplante inhaltliche Spektrum ab und ermöglicht eine erste Semesterplanung.

My Studies Courses offered (degrees) Organisation Bookmarks

You are here: Home > My Studies > Exam- and courseenrollment (Planner Of Studies)

Exam- and courseenrollment (Planner Of Studies) Master of Education Gymnasium - Englisch (2007)

Change view - Show module plan Select another course of study Printview Help

Events winter semester 2020 Hide lectures Show examinations

Search in course catalog Expand all Collapse all

Structure of examination regulations - All subject related semesters		Actions	Status
-	Master of Education Gymnasium - Englisch (2007)		
+	9000 - Master - 0.0 Credits		
-	gÜK - Nicht zugeordnete Leistung/Belegung		Your actual status wise 2014 registered
+	11250488 - Beratung in der Schule - Bildungswissenschaften - Seminar (1 of 7)		Your actual status sose 2016 registered (Priority 1)
-	12301255 - Seminar in French Literary and Cultural Studies - Seminar	Apply	Your actual status sose 2018 registered .. registered

[DIGITAL] Baudelaire: Les Fleurs du Mal  
Tuesday, 10/27/2020 - 02/09/2021 from 08:00 to 10:00 Weekly  
Lecturer: Univ.-Prof. Dr. Münchberg-Hennes, Katharina

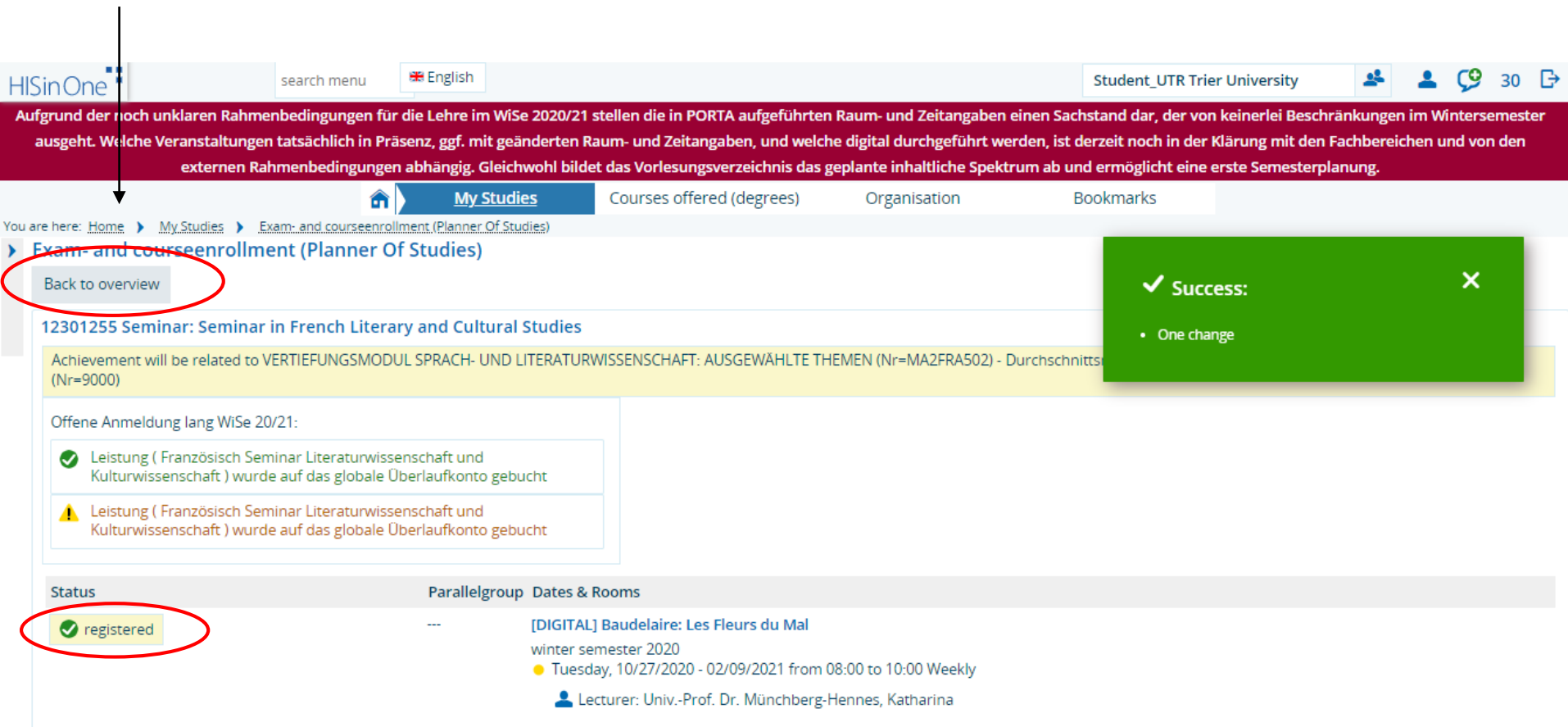
# 3.5 Registering for Classes: Option 2

After having clicked on “Apply“, verify your choice and select “Apply“ again,

The screenshot shows the HISinOne portal interface. At the top, there is a search menu, a language selector set to 'English', and a user profile for 'Student\_UTR Trier University'. A red banner contains a notice about unclear conditions for the winter semester 2020/21. Below this, navigation tabs include 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The current page is 'Exam- and courseenrollment (Planner Of Studies)'. The main content area displays details for the course '12301255 Seminar: Seminar in French Literary and Cultural Studies'. Under the 'Actions & messages' tab, the 'Apply' button is highlighted with a red circle. An arrow from the text above points to this button. The course details include: 'Achievement will be related to VERTIEFUNGSMODUL SPRACH- UND LITERATURWISSENSCHAFT: AUSGEWÄHLTE THEMEN (Nr=MA2FRA502) - Durchschnittsnote der bisher bestandenen Prüfungen (Nr=8999) - Master (Nr=9000)', 'Offene Anmeldung lang WiSe 20/21:', 'Parallelgroup ---', 'Dates & Rooms [DIGITAL] Baudelaire: Les Fleurs du Mal winter semester 2020 Tuesday, 10/27/2020 - 02/09/2021 from 08:00 to 10:00 Weekly', and 'Lecturer: Univ.-Prof. Dr. Münchberg-Hennes, Katharina'. A 'Cancel enrollment' button is located at the bottom left.

## 3.6 Registering for Classes: Option 2

Now you are registered for this class!  
Click “Back to overview”.



The screenshot shows the HISinOne portal interface. At the top, there is a navigation bar with 'HISinOne', a search menu, and a language selector set to 'English'. The user is identified as 'Student\_UTR Trier University'. A red banner contains a notice about unclear conditions for the 2020/21 semester. Below this, the 'My Studies' section is active, showing 'Exam- and courseenrollment (Planner Of Studies)'. A 'Back to overview' button is circled in red. A green success message box displays 'Success: One change'. The main content area shows details for the seminar '12301255 Seminar: Seminar in French Literary and Cultural Studies', including a note about achievement and a table of course offerings. The 'Status' column in the table shows 'registered' circled in red.

Aufgrund der noch unklaren Rahmenbedingungen für die Lehre im WiSe 2020/21 stellen die in PORTA aufgeführten Raum- und Zeitangaben einen Sachstand dar, der von keinerlei Beschränkungen im Wintersemester ausgeht. Welche Veranstaltungen tatsächlich in Präsenz, ggf. mit geänderten Raum- und Zeitangaben, und welche digital durchgeführt werden, ist derzeit noch in der Klärung mit den Fachbereichen und von den externen Rahmenbedingungen abhängig. Gleichwohl bildet das Vorlesungsverzeichnis das geplante inhaltliche Spektrum ab und ermöglicht eine erste Semesterplanung.

You are here: Home > My Studies > Exam- and courseenrollment (Planner Of Studies)

> Exam- and courseenrollment (Planner Of Studies)

Back to overview

12301255 Seminar: Seminar in French Literary and Cultural Studies

Achievement will be related to VERTIEFUNGSMODUL SPRACH- UND LITERATURWISSENSCHAFT: AUSGEWÄHLTE THEMEN (Nr=MA2FRA502) - Durchschnitts (Nr=9000)

Offene Anmeldung lang WiSe 20/21:

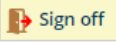
- ✓ Leistung ( Französisch Seminar Literaturwissenschaft und Kulturwissenschaft ) wurde auf das globale Überlaufkonto gebucht
- ⚠ Leistung ( Französisch Seminar Literaturwissenschaft und Kulturwissenschaft ) wurde auf das globale Überlaufkonto gebucht

Status	Parallelgroup	Dates & Rooms
✓ registered	---	[DIGITAL] Baudelaire: Les Fleurs du Mal winter semester 2020 ● Tuesday, 10/27/2020 - 02/09/2021 from 08:00 to 10:00 Weekly Lecturer: Univ.-Prof. Dr. Münchberg-Hennes, Katharina

# 3.7 Registering for Classes: Option 2

Here, you can also “Sign off” again if need be by clicking the button.

The screenshot shows the HISinOne student portal interface. At the top, there is a search menu, a language selector set to 'English', and a user profile for 'Student\_UTR Trier University'. A red banner contains a notice about unclear teaching conditions for the winter semester 2020/21. Below this, navigation tabs include 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The current page is 'Exam- and courseenrollment (Planner Of Studies) Master of Education Gymnasium - Englisch (2007)'. It features options to 'Change view - Show module plan', 'Select another course of study', and 'Printview'. A dropdown menu shows 'Events winter semester 2020'. A search bar is labeled 'Search in course catalog'. The main content area is titled 'Structure of examination regulations - All subject related semesters' and contains a table with columns for 'Actions' and 'Status'. The table lists several courses, including '9000 - Master - 0.0 Credits', 'gÜK - Nicht zugeordnete Leistung/Belegung', and '.11250488 - Beratung in der Schule...'. A red circle highlights a 'Sign off' button in the 'Actions' column for the course '.12301255 - Seminar in French Literary and Cultural Studies - Seminar'. A black arrow points from the text above to this button.

	Actions	Status
- Master of Education Gymnasium - Englisch (2007)		
+ 9000 - Master - 0.0 Credits		
- ! gÜK - Nicht zugeordnete Leistung/Belegung		Your actual status wise 2014 registered
+ .11250488 - Beratung in der Schule... Bildungswissenschaften - Seminar (1 of 7)		Your actual status sose 2016 registered (Priority 1)
- .12301255 - Seminar in French Literary and Cultural Studies - Seminar		Your actual status sose 2018 registered
		: registered
• [DIGITAL] Baudelaire: Les Fleurs du Mal		Your actual status wise 2020 registered
Tuesday, 10/27/2020 - 02/09/2021 from 08:00 to 10:00 Weekly		
Lecturer: Univ.-Prof. Dr. Münchberg-Hennes, Katharina		



## 3.8 Registering for Classes: Option 2

If you want to sign off of a class simply click “Sign off”.

The screenshot shows the HISinOne portal interface. At the top, there is a search menu, a language selector set to 'English', and a user profile for 'Student\_UTR Trier University'. A red banner contains a notice about the 2020/21 semester. Below the banner, navigation tabs include 'My Studies', 'Courses offered (degrees)', 'Organisation', and 'Bookmarks'. The breadcrumb trail indicates the user is in 'Exam- and courseenrollment (Planner Of Studies)'. The main content area displays details for the seminar '12301255 Seminar: Seminar in French Literary and Cultural Studies'. Under the 'Actions & messages' tab, a 'Sign off' button is circled in red. The seminar details include: 'Achievement will be related to Voluntary Event', 'Offene Anmeldung lang WiSe 20/21:', 'Parallelgroup ---', '[DIGITAL] Baudelaire: Les Fleurs du Mal', 'winter semester 2020', 'Tuesday, 10/27/2020 - 02/09/2021 from 08:00 to 10:00 Weekly', and 'Lecturer: Univ.-Prof. Dr. Münchberg-Hennes, Katharina'.

This screenshot shows the same seminar details as the previous one, but the status has changed. The 'Status' tab is selected, and a 'Cancelled' button with a green checkmark is circled in red. The seminar details remain the same: '12301255 Seminar: Seminar in French Literary and Cultural Studies', 'Achievement will be related to Voluntary Event', 'Offene Anmeldung lang WiSe 20/21:', 'Parallelgroup ---', '[DIGITAL] Baudelaire: Les Fleurs du Mal', 'winter semester 2020', 'Tuesday, 10/27/2020 - 02/09/2021 from 08:00 to 10:00 Weekly', and 'Lecturer: Univ.-Prof. Dr. Münchberg-Hennes, Katharina'.

You will be notified that your registration has been cancelled.