

# Signing up for Classes on PORTA

---

# 1. Open PORTA and log in

Select your language of preference.

Log in with your login credentials (ZIMK ID and password).

The screenshot shows the PORTA login page for the University of Trier. At the top left is the university logo and the text 'UNIVERSITÄT TRIER PORTA'. Below this is a navigation bar with 'Home', 'Admission', and 'Studies offered'. The main content area is divided into several sections. On the left, there is a 'My portal' section with 'Information about PORTA' and 'Quicklinks'. The 'Quicklinks' section contains a grid of buttons: 'Show current courses', 'Search for courses', 'Show university course catalog', 'Search in module descriptions', 'Registration', and 'Show module descriptions'. On the right, there is a 'Login' section with a 'Choose your portal, please.' header, an 'Applicants' box, and a 'students' box. The 'Applicants' box contains a message about choosing to study and wanting information, and a link to reset login details. The 'students' box contains a message about changing the ZIMK password and a link to do so. Two red circles highlight the 'English' language selection button and the 'User name' and 'Password' input fields. Arrows point from the text above to these elements.

Home Admission Studies offered

**My portal**

**Information about PORTA**

On the following page you will find information about PORTA for students, teachers and staff including FAQs, training videos, event information and new features.

<http://porta.uni-trier.de>

**Quicklinks**

Show current courses	Search for courses
Show university course catalog	Search in module descriptions
Registration	Show module descriptions
Registration for online application	

**Applicants**

Choose your portal, please.

**Applicants**  
You have chosen to study and want information or you want to apply

You have applied to Trier University and forgotten your login details? You can reset your password here:  
[Applicant: Forget your login details?](#)

**students**

Are you a student of Trier university and want to change the password of your ZIMK account?  
[Changing the ZIMK password](#)

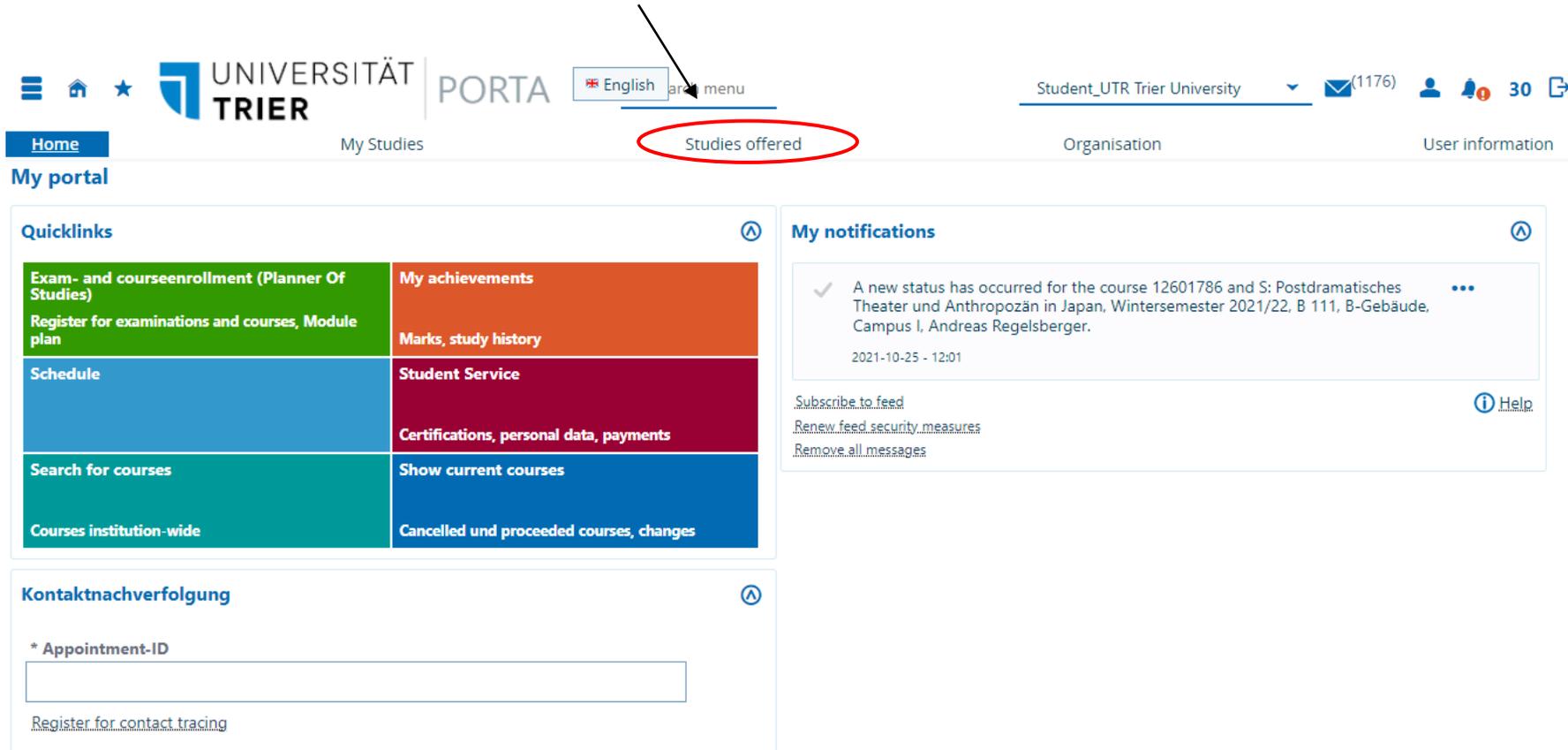
# Option 1

## Registering for Classes via Course Search

---

## 2.1 Registering for Classes: Option 1

Click on Courses offered (degrees).



UNIVERSITÄT TRIER PORTA English Language menu Student\_UTR Trier University (1176) 30

Home My Studies **Studies offered** Organisation User information

My portal

### Quicklinks

Exam- and courseenrollment (Planner Of Studies) Register for examinations and courses, Module plan	My achievements Marks, study history
Schedule	Student Service Certifications, personal data, payments
Search for courses Courses institution-wide	Show current courses Cancelled und proceeded courses, changes

### My notifications

✓ A new status has occurred for the course 12601786 and S: Postdramatisches Theater und Anthropozän in Japan, Wintersemester 2021/22, B 111, B-Gebäude, Campus I, Andreas Regelsberger. 2021-10-25 - 12:01

[Subscribe to feed](#) [Renew feed security measures](#) [Remove all messages](#) [Help](#)

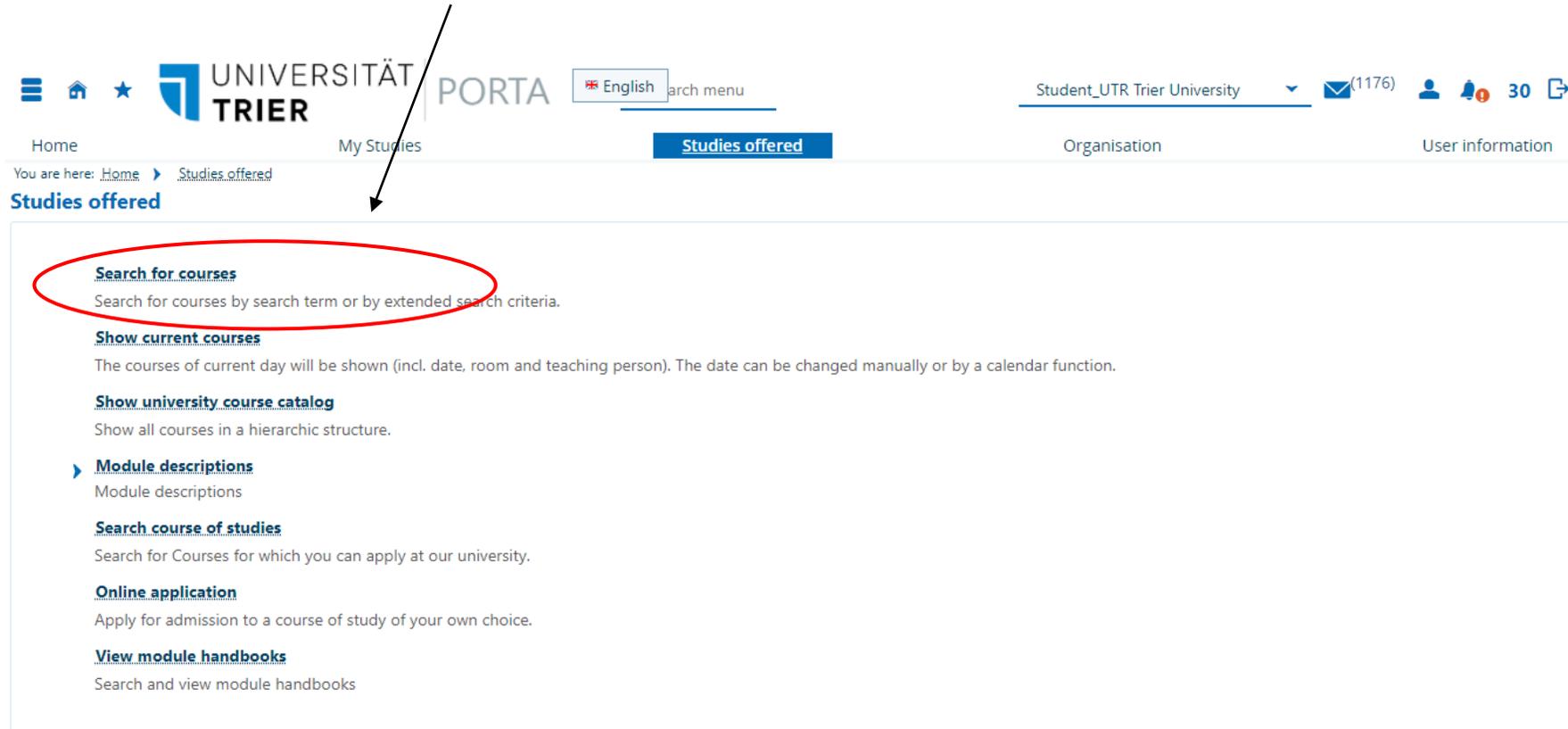
### Kontaktachverfolgung

\* Appointment-ID

[Register for contact tracing](#)

## 2.2 Registering for Classes: Option

Select "**Search for courses**".



The screenshot shows the University of Trier portal interface. At the top, there is a navigation bar with the university logo, the text 'UNIVERSITÄT TRIER PORTA', a language selector set to 'English', and a search menu. Below this is a secondary navigation bar with 'Home', 'My Studies', 'Studies offered' (highlighted in blue), 'Organisation', and 'User information'. A breadcrumb trail indicates 'You are here: Home > Studies offered'. The main content area is titled 'Studies offered' and contains several links: 'Search for courses' (circled in red), 'Show current courses', 'Show university course catalog', 'Module descriptions', 'Search course of studies', 'Online application', and 'View module handbooks'. Each link is accompanied by a brief description of its function.

Home My Studies **Studies offered** Organisation User information

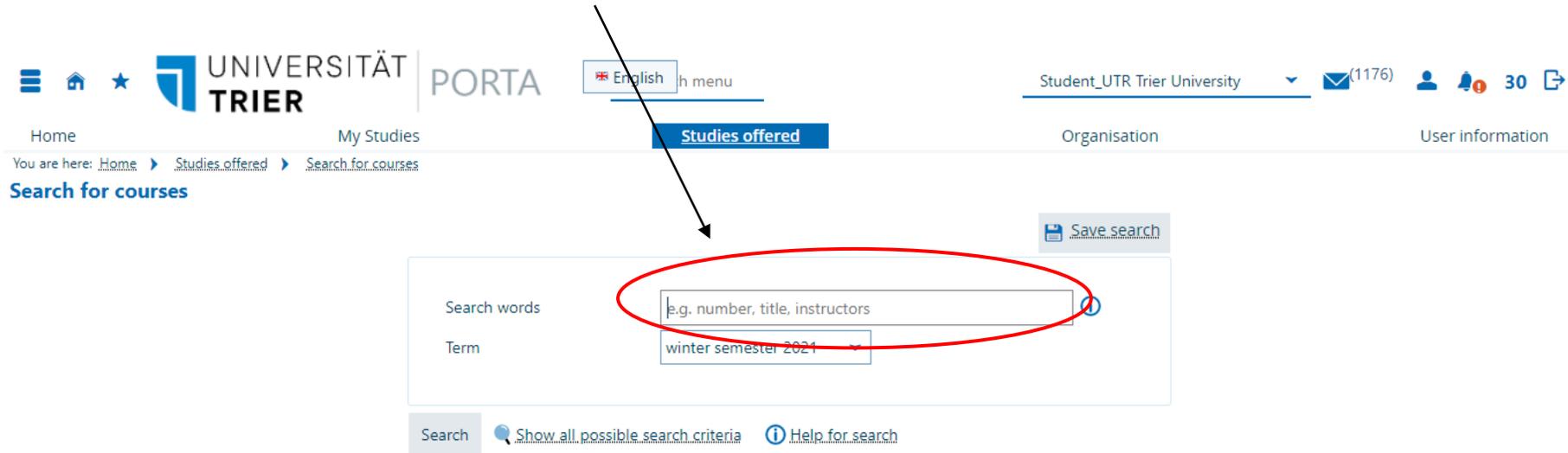
You are here: Home > Studies offered

**Studies offered**

- [Search for courses](#)  
Search for courses by search term or by extended search criteria.
- [Show current courses](#)  
The courses of current day will be shown (incl. date, room and teaching person). The date can be changed manually or by a calendar function.
- [Show university course catalog](#)  
Show all courses in a hierarchic structure.
- ▶ [Module descriptions](#)  
Module descriptions
- [Search course of studies](#)  
Search for Courses for which you can apply at our university.
- [Online application](#)  
Apply for admission to a course of study of your own choice.
- [View module handbooks](#)  
Search and view module handbooks

## 2.3 Registering for Classes: Option 1

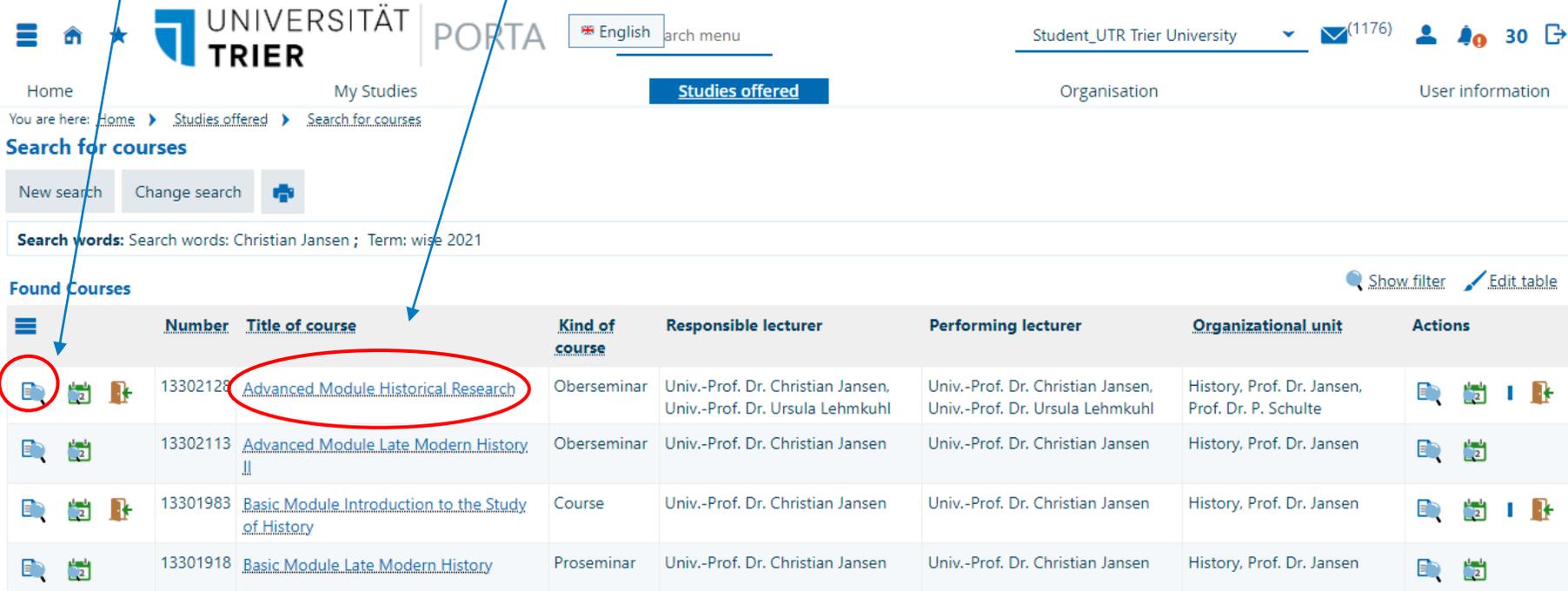
Enter the title or number of the class your looking for and select the semester.



The screenshot shows the 'Search for courses' page in the PORTA system. The page header includes the University of Trier logo, 'PORTA', a language selector set to 'English', and user information for 'Student\_UTR Trier University' with 1176 messages. A navigation menu shows 'Home', 'My Studies', and 'Studies offered' (which is highlighted). Below the header, a breadcrumb trail reads 'You are here: Home > Studies offered > Search for courses'. The main search area contains a 'Search words' field with a placeholder 'e.g. number, title, instructors' and a 'Term' dropdown menu currently set to 'winter semester 2021'. A red oval highlights the search input fields. A 'Save search' button is located to the right of the search fields. At the bottom, there are buttons for 'Search', 'Show all possible search criteria', and 'Help for search'.

## 2.4.1 Registering for Classes: Option 1

Now you will get a list of all classes that fit your search entry. You can access the course details by clicking on **the first button (magnifier)** or by clicking on **the title**. There you will find basic data on the class, parallel groups and dates and other information. Please check the registration periods for your class in the basic data by clicking on the magnifier or course title.



UNIVERSITÄT TRIER | PORTA English Search menu Student\_UTR Trier University (1176) Organisation User information

Home My Studies Studies offered

You are here: Home > Studies offered > Search for courses

**Search for courses**

New search Change search

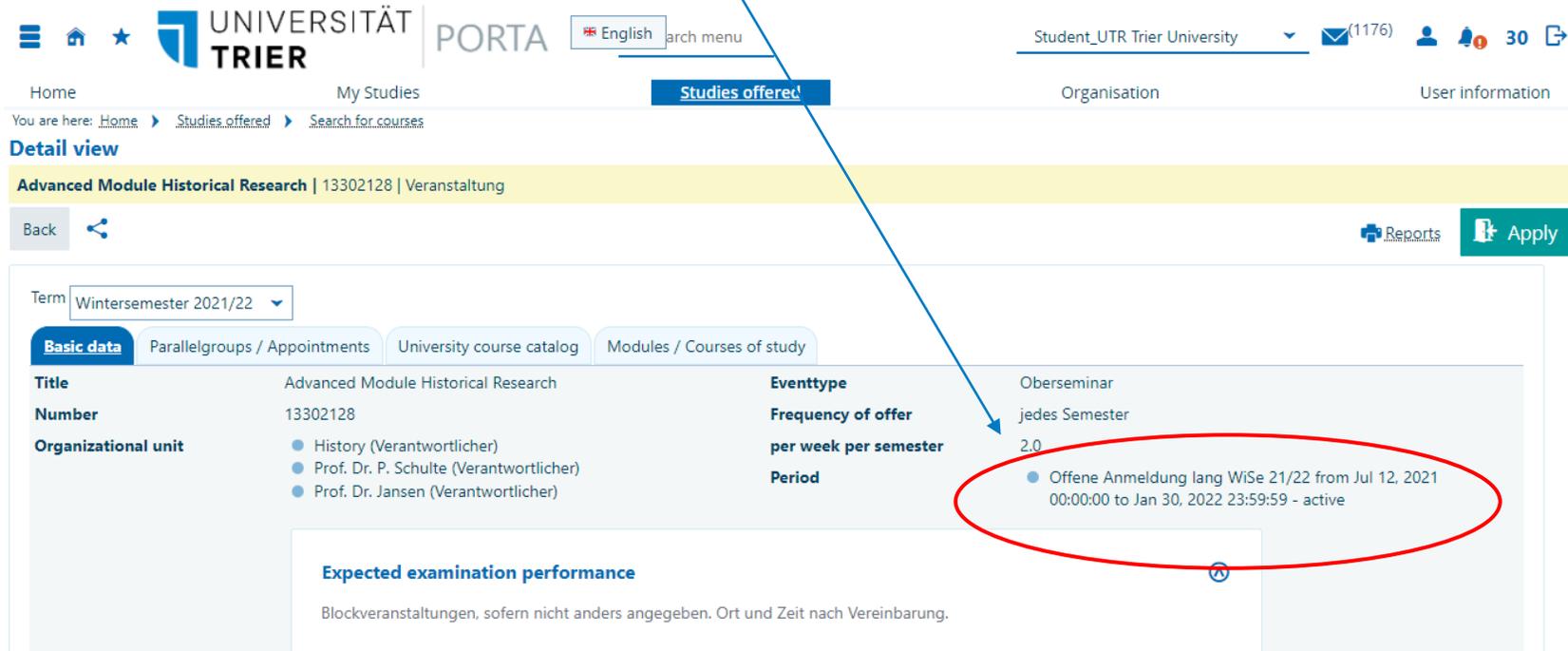
Search words: Search words: Christian Jansen ; Term: wise 2021

**Found Courses** Show filter Edit table

	Number	Title of course	Kind of course	Responsible lecturer	Performing lecturer	Organizational unit	Actions
	13302128	<u>Advanced Module Historical Research</u>	Oberseminar	Univ.-Prof. Dr. Christian Jansen, Univ.-Prof. Dr. Ursula Lehmkuhl	Univ.-Prof. Dr. Christian Jansen, Univ.-Prof. Dr. Ursula Lehmkuhl	History, Prof. Dr. Jansen, Prof. Dr. P. Schulte	   
	13302113	<u>Advanced Module Late Modern History II</u>	Oberseminar	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	 
	13301983	<u>Basic Module Introduction to the Study of History</u>	Course	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	   
	13301918	<u>Basic Module Late Modern History</u>	Proseminar	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	 

## 2.4.2 Registering for Classes: Option

Please check the registration periods. You will only be able to sign up for a class during these time frames. If "**Offene Anmeldung**" is marked, you are able to sign up for the class at any time. Otherwise the time frames stated apply.



The screenshot shows the PORTA system interface for the University of Trier. The course details for 'Advanced Module Historical Research' (ID 13302128) are displayed for the Wintersemester 2021/22. The 'Basic data' tab is active, showing the following information:

Field	Value
<b>Title</b>	Advanced Module Historical Research
<b>Number</b>	13302128
<b>Organizational unit</b>	<ul style="list-style-type: none"> <li>History (Verantwortlicher)</li> <li>Prof. Dr. P. Schulte (Verantwortlicher)</li> <li>Prof. Dr. Jansen (Verantwortlicher)</li> </ul>
<b>Eventtype</b>	Oberseminar
<b>Frequency of offer per week per semester</b>	jedes Semester 2,0
<b>Period</b>	<ul style="list-style-type: none"> <li>Offene Anmeldung lang WiSe 21/22 from Jul 12, 2021 00:00:00 to Jan 30, 2022 23:59:59 - active</li> </ul>

The registration period 'Offene Anmeldung lang WiSe 21/22 from Jul 12, 2021 00:00:00 to Jan 30, 2022 23:59:59 - active' is circled in red. Below the course details, the 'Expected examination performance' is listed as 'Blockveranstaltungen, sofern nicht anders angegeben. Ort und Zeit nach Vereinbarung.'

## 2.5 Registering for Classes: Option

Click on **the second button (calendar)** to directly see parallel groups and dates. You will find these also in the detailed course overview by clicking on the first button (magnifier) or the title of the class.

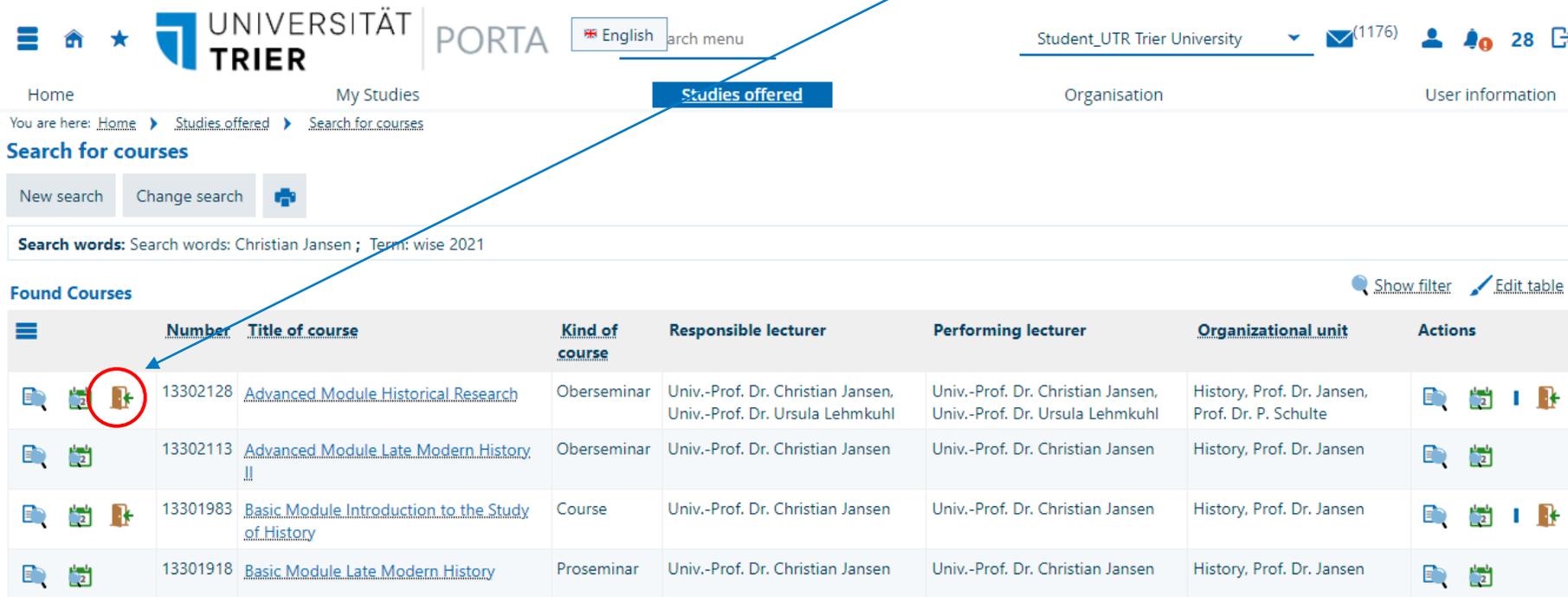
The screenshot shows the PORTA system interface. A search for 'Christian Jansen' has been performed, resulting in a list of courses. The course 'Advanced Module Historical Research | 13302128 | Oberseminar' is highlighted. A popup window titled 'Dates of Course' is open, displaying a table of parallel groups and their schedules.

parallelgroup	Weekday	Start	End	Event series	Room
1. parallelgroup	Wed	4:00 PM	6:00 PM	10/27/2021 - 02/09/2022 (Weekly)	
4. parallelgroup	Tue	10:00 AM	12:00 PM	10/26/2021 - 02/08/2022 (Weekly)	A 11

The popup window also includes a 'Close' button at the bottom left.

## 2.6 Registering for Classes: Option

You can also directly register for the course by clicking on **the third button (door)**. This button is only available during the registration periods of the particular class. Click on the button and confirm your registration.



UNIVERSITÄT TRIER | PORTA | English | Search menu | Student\_UTR Trier University | (1176) | 28

Home | My Studies | **Studies offered** | Organisation | User information

You are here: Home > Studies offered > Search for courses

**Search for courses**

New search | Change search

Search words: Search words: Christian Jansen ; Term: wise 2021

**Found Courses** | Show filter | Edit table

	Number	Title of course	Kind of course	Responsible lecturer	Performing lecturer	Organizational unit	Actions
	13302128	<a href="#">Advanced Module Historical Research</a>	Oberseminar	Univ.-Prof. Dr. Christian Jansen, Univ.-Prof. Dr. Ursula Lehmkuhl	Univ.-Prof. Dr. Christian Jansen, Univ.-Prof. Dr. Ursula Lehmkuhl	History, Prof. Dr. Jansen, Prof. Dr. P. Schulte	  
	13302113	<a href="#">Advanced Module Late Modern History II</a>	Oberseminar	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	 
	13301983	<a href="#">Basic Module Introduction to the Study of History</a>	Course	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	  
	13301918	<a href="#">Basic Module Late Modern History</a>	Proseminar	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	 

## 2.7 Registering for Classes: Option

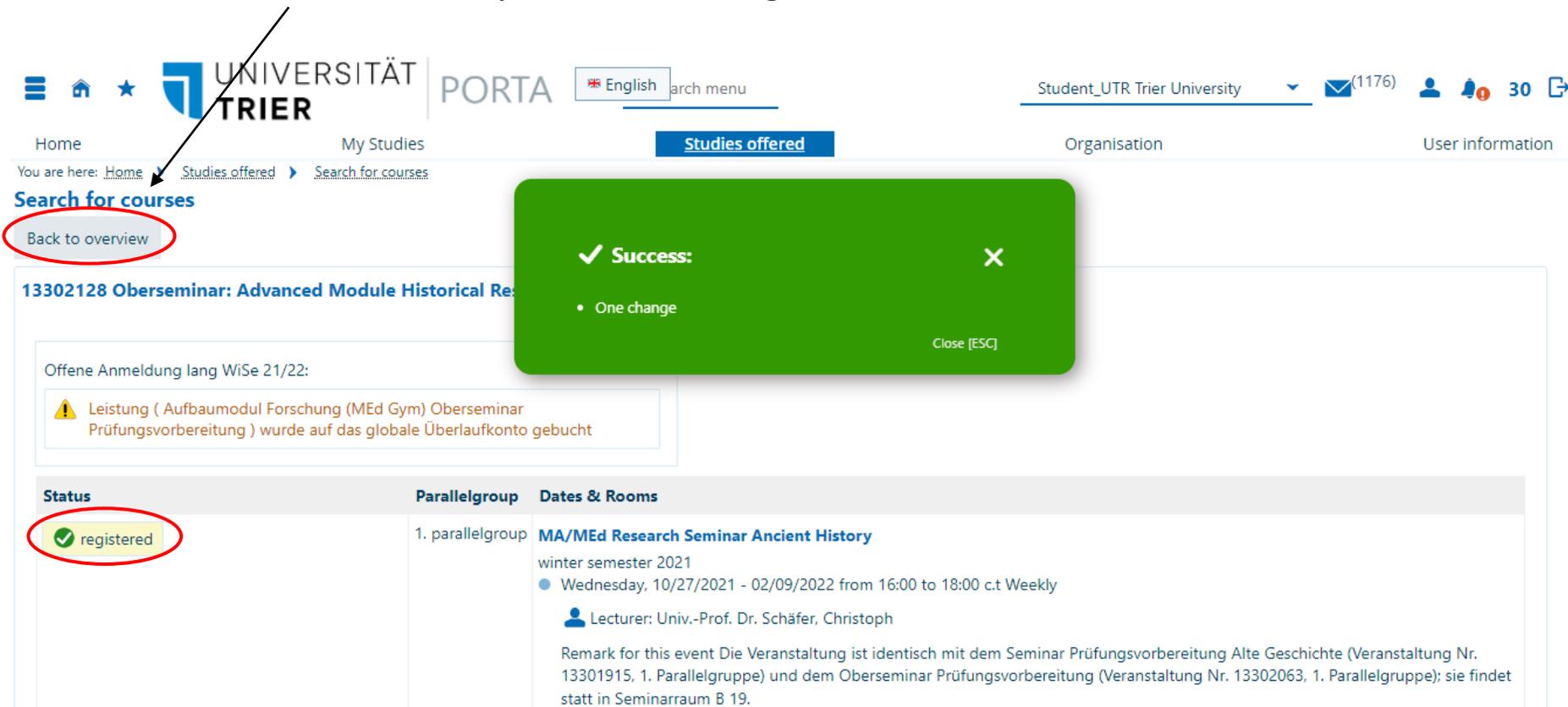
If there are several **parallel groups** for a class, you can either select one or you have to select your priorities when clicking on **"Apply"**.

The screenshot shows the PORTA system interface for the University of Trier. The course title is "13302128 Oberseminar: Advanced Module Historical Research". Below the title, there is a message: "Achievement will be related to Voluntary Event" and "Offene Anmeldung lang WiSe 21/22:". A warning icon and text "Please select a lecture." are visible. The course details are presented in a table with three columns: "Actions & messages", "Parallelgroup", and "Dates & Rooms".

Actions & messages	Parallelgroup	Dates & Rooms
	1. parallelgroup	<b>MA/MEd Research Seminar Ancient History</b> winter semester 2021 ● Wednesday, 10/27/2021 - 02/09/2022 from 16:00 to 18:00 c.t Weekly Lecturer: Univ.-Prof. Dr. Schäfer, Christoph Remark for this event Die Veranstaltung ist identisch mit dem Seminar Prüfungsvorbereitung Alte Geschichte (Veranstaltung Nr. 13301915, 1. Parallelgruppe) und dem Oberseminar Prüfungsvorbereitung (Veranstaltung Nr. 13302063, 1. Parallelgruppe); sie findet statt in Seminarraum B 19.
	2. parallelgroup	<b>MA/MEd Research Seminar Medieval History</b> winter semester 2021

## 2.8 Registering for Classes: Option 1

Once you have registered, you will be notified about your registration. When you go **back to the overview**, you can **de- or reregister** if need be.



The screenshot shows the PORTA system interface. A green success notification box is overlaid on the page, indicating a successful registration with one change. Below the notification, a table shows the registration status for a specific course. The 'registered' status in the table is circled in red. A 'Back to overview' link is also circled in red in the top left navigation area.

**Success:**

- One change

Close [ESC]

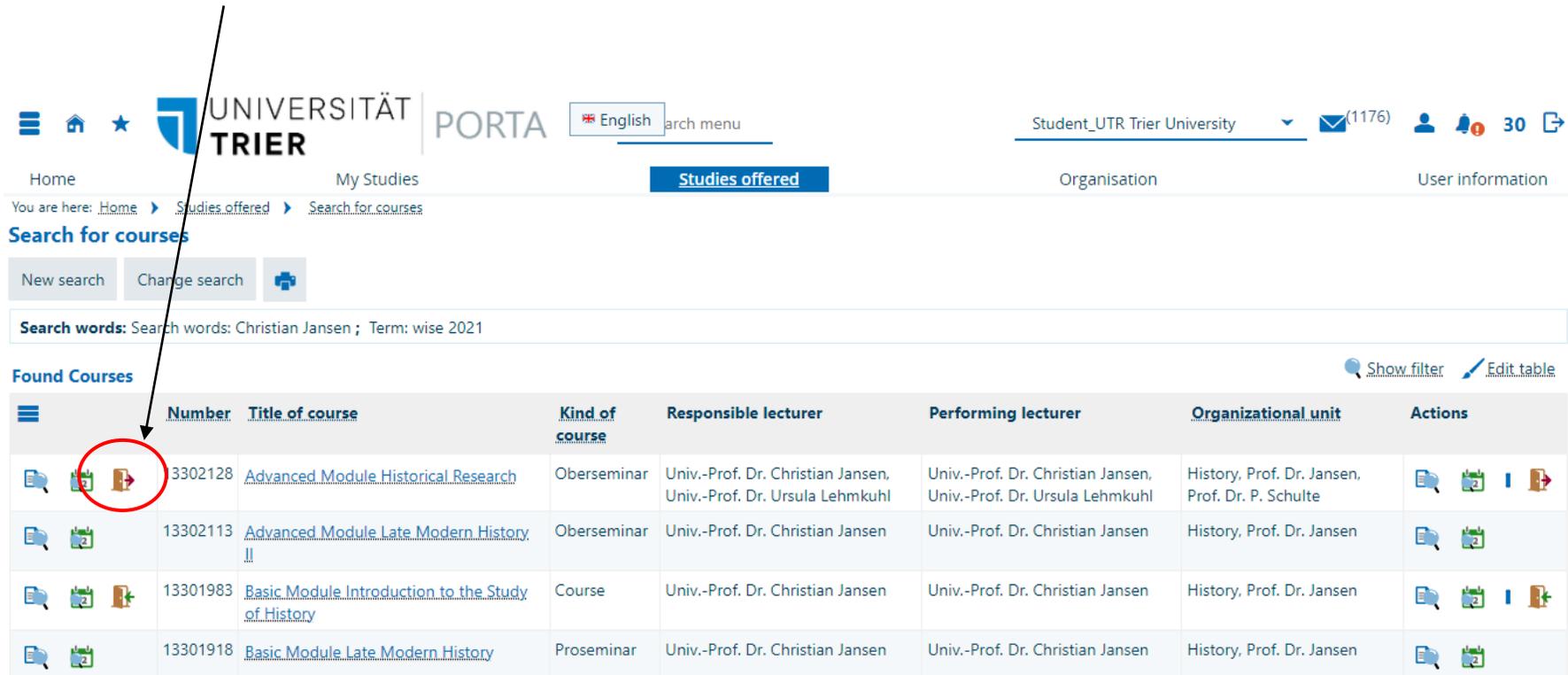
Offene Anmeldung lang WiSe 21/22:

⚠ Leistung ( Aufbaumodul Forschung (MEd Gym) Oberseminar Prüfungsvorbereitung ) wurde auf das globale Überlaufkonto gebucht

Status	Parallelgroup	Dates & Rooms
✓ registered	1. parallelgroup	<b>MA/MEd Research Seminar Ancient History</b> winter semester 2021 ● Wednesday, 10/27/2021 - 02/09/2022 from 16:00 to 18:00 c.t Weekly 👤 Lecturer: Univ.-Prof. Dr. Schäfer, Christoph Remark for this event Die Veranstaltung ist identisch mit dem Seminar Prüfungsvorbereitung Alte Geschichte (Veranstaltung Nr. 13301915, 1. Parallelgruppe) und dem Oberseminar Prüfungsvorbereitung (Veranstaltung Nr. 13302063, 1. Parallelgruppe); sie findet statt in Seminarraum B 19.

## 2.9.1 De-/Reregistration for Classes: Option 1

Back in the overview, you can deregister or change your selection if need be by clicking **the same button (door)** again.



UNIVERSITÄT TRIER | PORTA | English | Search menu | Student\_UTR Trier University | (1176) | 30

Home | My Studies | **Studies offered** | Organisation | User information

You are here: Home > Studies offered > Search for courses

**Search for courses**

New search | Change search | +

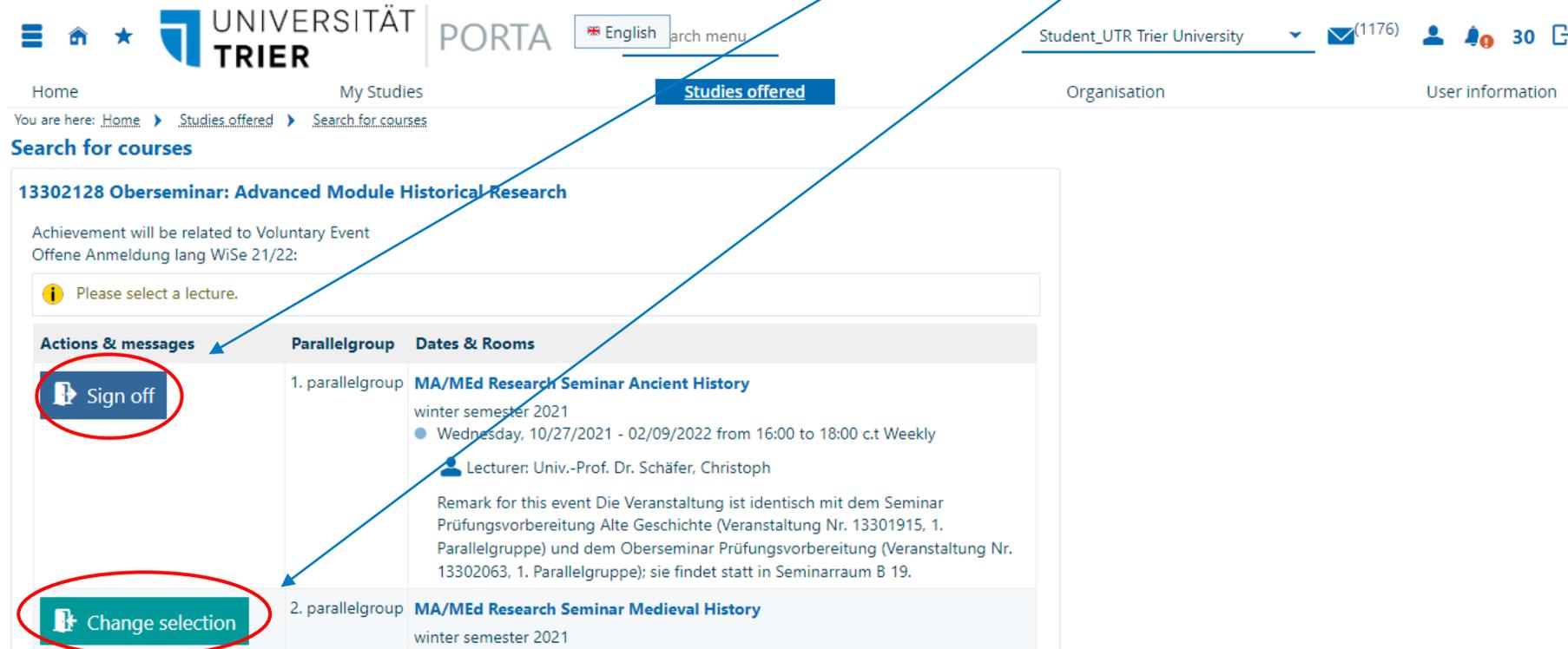
Search words: Search words: Christian Jansen ; Term: wise 2021

**Found Courses** | Show filter | Edit table

	Number	Title of course	Kind of course	Responsible lecturer	Performing lecturer	Organizational unit	Actions
	3302128	<a href="#">Advanced Module Historical Research</a>	Oberseminar	Univ.-Prof. Dr. Christian Jansen, Univ.-Prof. Dr. Ursula Lehmkuhl	Univ.-Prof. Dr. Christian Jansen, Univ.-Prof. Dr. Ursula Lehmkuhl	History, Prof. Dr. Jansen, Prof. Dr. P. Schulte	   
	13302113	<a href="#">Advanced Module Late Modern History II</a>	Oberseminar	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	
   	13301983	<a href="#">Basic Module Introduction to the Study of History</a>	Course	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	   
	13301918	<a href="#">Basic Module Late Modern History</a>	Proseminar	Univ.-Prof. Dr. Christian Jansen	Univ.-Prof. Dr. Christian Jansen	History, Prof. Dr. Jansen	

## 2.9.2 De-/Reregistration for Classes: Option 1

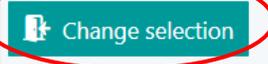
If you wish to deregister or change or selection, click on **"Sign off"** or **"Change selection"**. Afterwards, you will be notified about your deregistration or change.



The screenshot shows the 'Studies offered' page in the PORTA system. The course '13302128 Oberseminar: Advanced Module Historical Research' is displayed with a table of parallel groups. Two buttons, 'Sign off' and 'Change selection', are circled in red and pointed to by blue arrows from the text above. The 'Sign off' button is for the first parallel group (Ancient History) and the 'Change selection' button is for the second parallel group (Medieval History).

**13302128 Oberseminar: Advanced Module Historical Research**  
 Achievement will be related to Voluntary Event  
 Offene Anmeldung lang WiSe 21/22:

Please select a lecture.

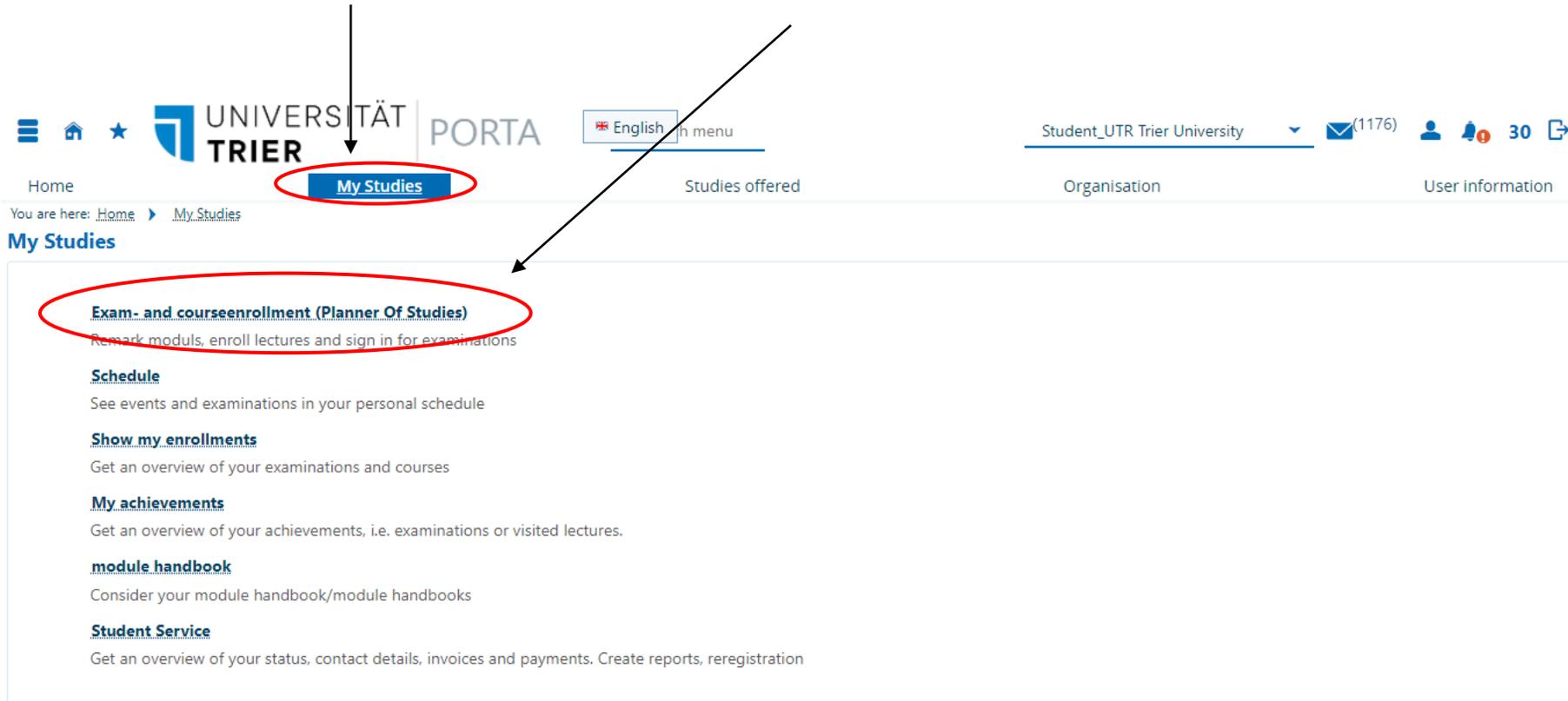
Actions & messages	Parallelgroup	Dates & Rooms
	1. parallelgroup	<b>MA/MEd Research Seminar Ancient History</b> winter semester 2021 ● Wednesday, 10/27/2021 - 02/09/2022 from 16:00 to 18:00 c.t Weekly Lecturer: Univ.-Prof. Dr. Schäfer, Christoph Remark for this event Die Veranstaltung ist identisch mit dem Seminar Prüfungsvorbereitung Alte Geschichte (Veranstaltung Nr. 13301915, 1. Parallelgruppe) und dem Oberseminar Prüfungsvorbereitung (Veranstaltung Nr. 13302063, 1. Parallelgruppe); sie findet statt in Seminarraum B 19.
	2. parallelgroup	<b>MA/MEd Research Seminar Medieval History</b> winter semester 2021

Option 2  
Registering for Classes  
via Planner of Studies  
(if available)

---

## 3.1 Registering for Classes: Option 2

Click on **"My Studies"** and select **"Exam- and courseenrollment (Planner Of Studies) "**.



The screenshot displays the PORTA system interface for the University of Trier. At the top, the navigation bar includes the university logo, the text 'UNIVERSITÄT TRIER PORTA', a language selector set to 'English', and user information for 'Student\_UTR Trier University'. The 'My Studies' menu item is highlighted with a red circle and an arrow pointing to it from the instruction text above. Below the navigation bar, the breadcrumb trail shows 'You are here: Home > My Studies'. The main content area is titled 'My Studies' and contains several options, with 'Exam- and courseenrollment (Planner Of Studies)' circled in red and an arrow pointing to it from the instruction text above. Other options include 'Schedule', 'Show my enrollments', 'My achievements', 'module handbook', and 'Student Service'.

Home             UNIVERSITÄT TRIER    PORTA    English    in menu    Student\_UTR Trier University    (1176)    User information

You are here: [Home](#) > [My Studies](#)

**My Studies**

- Exam- and courseenrollment (Planner Of Studies)**  
Remark moduls, enroll lectures and sign in for examinations
- Schedule**  
See events and examinations in your personal schedule
- Show my enrollments**  
Get an overview of your examinations and courses
- My achievements**  
Get an overview of your achievements, i.e. examinations or visited lectures.
- module handbook**  
Consider your module handbook/module handbooks
- Student Service**  
Get an overview of your status, contact details, invoices and payments. Create reports, reregistration

## 3.2 Registering for Classes: Option 2

Here you find all subjects for which you are enrolled. Select **the relevant subject**.

The screenshot shows the user interface of the PORTA system. At the top, there is a navigation bar with the University of Trier logo, the text 'UNIVERSITÄT TRIER PORTA', a language selector set to 'English', and user information including 'Student\_UTR Trier University', a mail icon with '(1176)', and a notification icon with '30'. Below the navigation bar, there are tabs for 'Home', 'My Studies', 'Studies offered', 'Organisation', and 'User information'. The 'My Studies' tab is active. The breadcrumb trail reads 'You are here: Home > My Studies > Exam- and courseenrollment (Planner Of Studies)'. The main heading is 'Exam- and courseenrollment (Planner Of Studies)'. Below this, there is a message: 'Please select a course of study'. A table with three columns is displayed: 'Course of studies', 'Subject related semester', and 'Last reregistration term'. The first row is 'Master (1E) Japanologie (2007)' with an empty semester cell and 'winter semester 2021/22' in the last column. The second row is 'Ergänzungs- / Zusatzprüfung (Z) Deutsch als Zweit- und Fremdsprache' with a heart icon in the semester cell and 'winter semester 2021/22' in the last column. At the bottom right, it says 'Search result: 2 records | Row count (Max:300) 10'. A red circle highlights the first row, and an arrow points from the text above to it.

Course of studies	Subject related semester	Last reregistration term
<a href="#">Master (1E) Japanologie (2007)</a>		winter semester 2021/22
<a href="#">Ergänzungs- / Zusatzprüfung (Z) Deutsch als Zweit- und Fremdsprache</a>		winter semester 2021/22

Search result: 2 records | Row count (Max:300) 10

## 3.3 Registering for Classes: Option 2

Now you see all modules that belong to your selected subject.

Here you can select the semester.

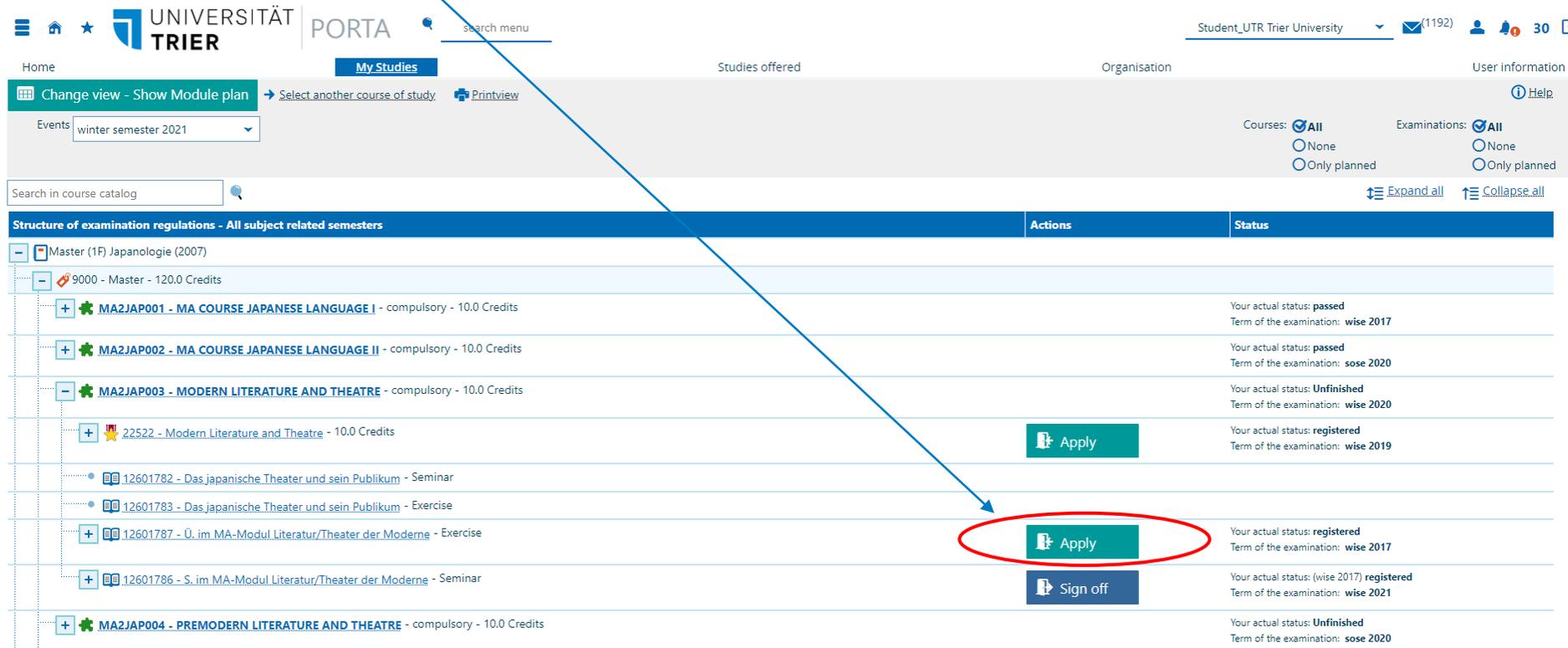
Select "**Expand all**" to see all classes that belong to the modules.

The screenshot shows the PORTA system interface for the University of Trier. The page title is "Exam- and courseenrollment (Planner Of Studies) Master (1F) Japanologie (2007)". The "Events" dropdown menu is set to "winter semester 2021". The "Expand all" button is circled in red. The table below shows the structure of examination regulations for the subject.

Structure of examination regulations - All subject related semesters	Actions	Status
[-] Master (1F) Japanologie (2007)		
[-] 9000 - Master - 120.0 Credits		
[+] MA2JAP001 - MA COURSE JAPANESE LANGUAGE I - compulsory - 10.0 Credits		Your actual status: <b>passed</b> Term of the examination: <b>wise 2017</b>
[+] MA2JAP002 - MA COURSE JAPANESE LANGUAGE II - compulsory - 10.0 Credits		Your actual status: <b>passed</b> Term of the examination: <b>soso 2020</b>

## 3.4 Registering for Classes: Option 2

If the registration period for a particular class is open, you will find the button "**Apply**". Please check the registration periods for the classes you wish to take by accessing the course details on PORTA.

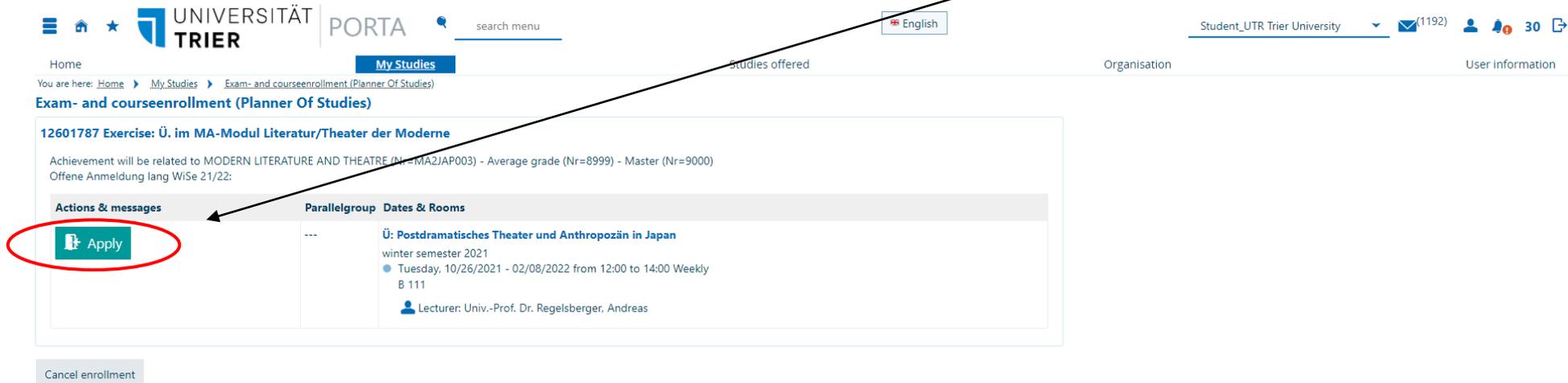


The screenshot shows the PORTA interface for a student at Trier University. The page displays a list of courses under the heading "Structure of examination regulations - All subject related semesters". A blue arrow points from the text above to a red circle around the "Apply" button for the course "12601787 - Ü. im MA-Modul Literatur/Theater der Moderne".

Course Name	Actions	Status
Master (1F) Japanologie (2007)		
9000 - Master - 120.0 Credits		
MA2JAP001 - MA COURSE JAPANESE LANGUAGE I - compulsory - 10.0 Credits		Your actual status: <b>passed</b> Term of the examination: <b>wise 2017</b>
MA2JAP002 - MA COURSE JAPANESE LANGUAGE II - compulsory - 10.0 Credits		Your actual status: <b>passed</b> Term of the examination: <b>sose 2020</b>
MA2JAP003 - MODERN LITERATURE AND THEATRE - compulsory - 10.0 Credits		Your actual status: <b>Unfinished</b> Term of the examination: <b>wise 2020</b>
22522 - Modern Literature and Theatre - 10.0 Credits	<b>Apply</b>	Your actual status: <b>registered</b> Term of the examination: <b>wise 2019</b>
12601782 - Das japanische Theater und sein Publikum - Seminar		
12601783 - Das japanische Theater und sein Publikum - Exercise		
12601787 - Ü. im MA-Modul Literatur/Theater der Moderne - Exercise	<b>Apply</b>	Your actual status: <b>registered</b> Term of the examination: <b>wise 2017</b>
12601786 - S. im MA-Modul Literatur/Theater der Moderne - Seminar	<b>Sign off</b>	Your actual status: (wise 2017) <b>registered</b> Term of the examination: <b>wise 2021</b>
MA2JAP004 - PREMODERN LITERATURE AND THEATRE - compulsory - 10.0 Credits		Your actual status: <b>Unfinished</b> Term of the examination: <b>sose 2020</b>

## 3.5 Registering for Classes: Option 2

After having clicked on "**Apply**", verify your choice and select "**Apply**" again,



The screenshot shows the PORTA system interface for the University of Trier. The user is logged in as 'Student\_UTR Trier University'. The page title is 'Exam- and courseenrollment (Planner Of Studies)'. The main content area displays details for a course: '12601787 Exercise: Ü. im MA-Modul Literatur/Theater der Moderne'. Below this, there is a table with three columns: 'Actions & messages', 'Parallelgroup', and 'Dates & Rooms'. The 'Apply' button in the 'Actions & messages' column is highlighted with a red circle. A black arrow points from the text above to this button. Below the table, there is a 'Cancel enrollment' button.

UNIVERSITÄT TRIER PORTA search menu English Student\_UTR Trier University (1192) 30

Home My Studies Studies offered Organisation User Information

You are here: Home > My Studies > Exam- and courseenrollment (Planner Of Studies)

**Exam- and courseenrollment (Planner Of Studies)**

**12601787 Exercise: Ü. im MA-Modul Literatur/Theater der Moderne**

Achievement will be related to MODERN LITERATURE AND THEATRE (Nr=MA2/AP003) - Average grade (Nr=8999) - Master (Nr=9000)  
Offene Anmeldung lang WiSe 21/22:

Actions & messages	Parallelgroup	Dates & Rooms
	---	<b>Ü: Postdramatisches Theater und Anthropozän in Japan</b> winter semester 2021 ● Tuesday, 10/26/2021 - 02/08/2022 from 12:00 to 14:00 Weekly B 111 Lecturer: Univ.-Prof. Dr. Regelsberger, Andreas

Cancel enrollment

## 3.6 Registering for Classes: Option 2

Now you are registered for this class! Click "**Back to overview**".

The screenshot shows the PORTA system interface. At the top, there is a navigation bar with the University of Trier logo, 'PORTA' search menu, and language settings. The user is logged in as 'Student\_UTR Trier University'. The main content area displays the 'Exam- and courseenrollment (Planner Of Studies)' page. A green success message box is overlaid on the page, indicating a successful registration. The message reads: 'Success: One change'. Below the message, the course details for '12601787 Exercise: Ü. im MA-Modul Literatur/Theater der Moderne' are shown. The status is 'registered'. The course details include: 'Ü: Postdramatisches Theater und Anthropozän in Japan', 'winter semester 2021', 'Tuesday, 10/26/2021 - 02/08/2022 from 12:00 to 14:00 Weekly', 'B 111', and 'Lecturer: Univ.-Prof. Dr. Regelsberger, Andreas'. A 'Back to overview' button is circled in red in the top left corner of the course details section.

UNIVERSITÄT TRIER | PORTA | search menu | English | Student\_UTR Trier University | (1192) | 30

Home | My Studies | Studies offered | Organisation | User information

You are here: Home > My Studies > Exam- and courseenrollment (Planner Of Studies)

Exam- and courseenrollment (Planner Of Studies)

Back to overview

12601787 Exercise: Ü. im MA-Modul Literatur/Theater der Moderne

Achievement will be related to MODERN LITERATURE AND THEATRE (Nr=MA2JAP003) - Average grade (Nr=895)

Offene Anmeldung lang WiSe 21/22:

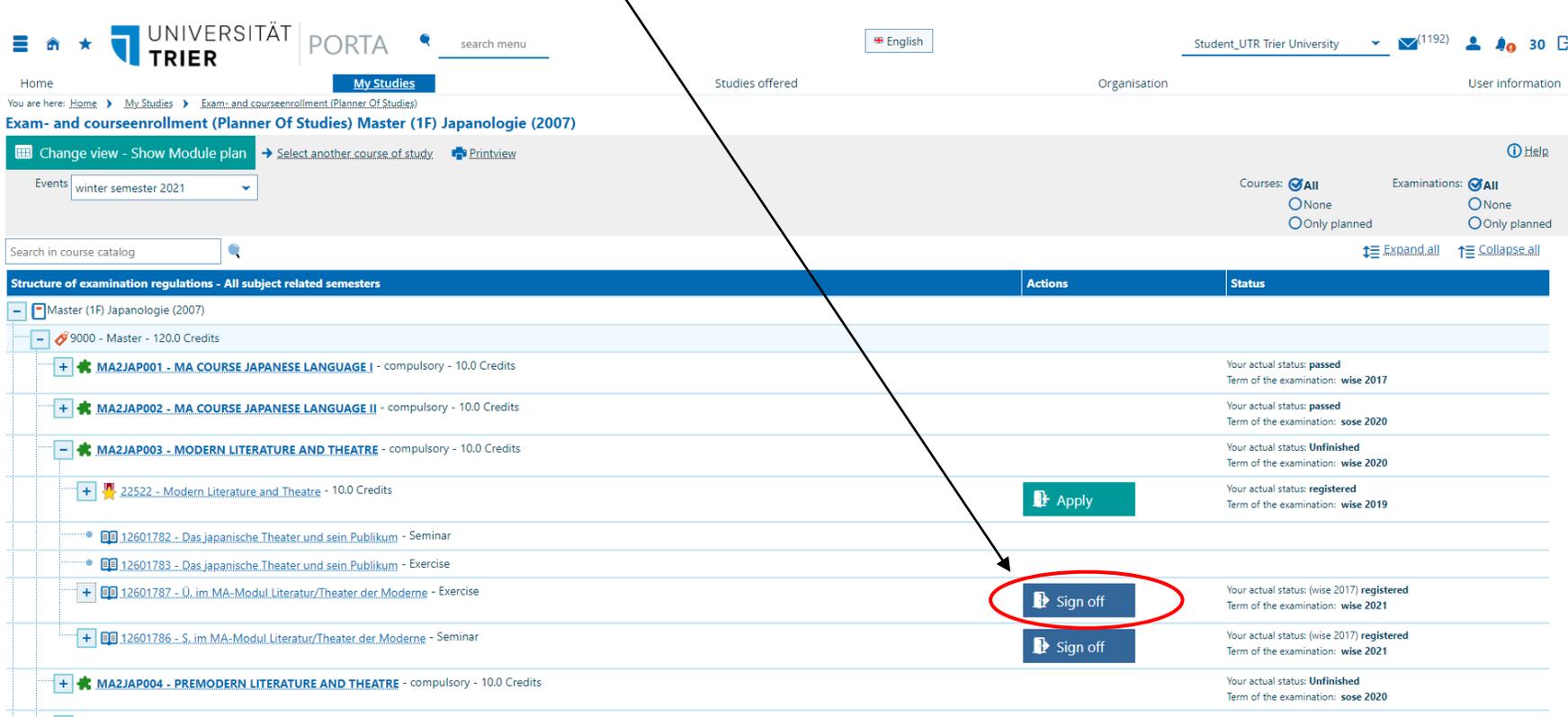
Close [ESC]

Status	Parallelgroup	Dates & Rooms
✓ registered	---	Ü: Postdramatisches Theater und Anthropozän in Japan winter semester 2021 ● Tuesday, 10/26/2021 - 02/08/2022 from 12:00 to 14:00 Weekly B 111 Lecturer: Univ.-Prof. Dr. Regelsberger, Andreas

Back to overview

## 3.7 Registering for Classes: Option 2

Here, you can also **"Sign off"** again if need be by clicking the button.



The screenshot shows the PORTA system interface for the University of Trier. The page title is "Exam- and courseenrollment (Planner Of Studies) Master (1F) Japanologie (2007)". The interface includes a search bar, navigation tabs, and a table of course entries. A red circle highlights a "Sign off" button in the "Actions" column for the course entry "12601787 - Ü, im MA-Modul Literatur/Theater der Moderne - Exercise".

Structure of examination regulations - All subject related semesters	Actions	Status
Master (1F) Japanologie (2007)		
9000 - Master - 120.0 Credits		
MA2JAP001 - MA COURSE JAPANESE LANGUAGE I - compulsory - 10.0 Credits		Your actual status: <b>passed</b> Term of the examination: <b>wise 2017</b>
MA2JAP002 - MA COURSE JAPANESE LANGUAGE II - compulsory - 10.0 Credits		Your actual status: <b>passed</b> Term of the examination: <b>sose 2020</b>
MA2JAP003 - MODERN LITERATURE AND THEATRE - compulsory - 10.0 Credits		Your actual status: <b>Unfinished</b> Term of the examination: <b>wise 2020</b>
22522 - Modern Literature and Theatre - 10.0 Credits	Apply	Your actual status: <b>registered</b> Term of the examination: <b>wise 2019</b>
12601782 - Das japanische Theater und sein Publikum - Seminar		
12601783 - Das japanische Theater und sein Publikum - Exercise		
12601787 - Ü, im MA-Modul Literatur/Theater der Moderne - Exercise	Sign off	Your actual status: (wise 2017) <b>registered</b> Term of the examination: <b>wise 2021</b>
12601786 - S, im MA-Modul Literatur/Theater der Moderne - Seminar	Sign off	Your actual status: (wise 2017) <b>registered</b> Term of the examination: <b>wise 2021</b>
MA2JAP004 - PREMODERN LITERATURE AND THEATRE - compulsory - 10.0 Credits		Your actual status: <b>Unfinished</b> Term of the examination: <b>sose 2020</b>

## 3.8 Registering for Classes: Option 2

If you want to sign off of a class simply click **"Sign off"**.

The screenshot shows the PORTA interface for a student at the University of Trier. The page title is "Exam- and courseenrollment (Planner Of Studies)". The main content area displays details for a class: "12601787 Exercise: Ü. im MA-Modul Literatur/Theater der Moderne". Below this, there is a table with columns "Parallelgroup", "Dates & Rooms", and "Status". The "Sign off" button in the "Actions & messages" section is circled in red. A black arrow points from the text above to this button.

The screenshot shows the same PORTA interface after the "Sign off" action. A green success message box is displayed in the center, stating "Success: One change" with a "Close [ESC]" button. Below the message, the "Status" column in the class details table now shows "Cancelled", which is circled in red. A black arrow points from the success message to this status. The text "You will be notified that your registration has been cancelled." is positioned to the right of the success message.