

Praktikumsvereinbarung

Studierende, die ein Praktikum im Ausland absolvieren möchten, benötigen in manchen Fällen ein/e Praktikumsvereinbarung/Convention de Stage/Placement Agreement. Diese kann an der Universität Trier entsprechend dem beigefügten Muster ausgestellt werden, sofern der/die Studierende

- selbst für ausreichenden Kranken-, Haftpflicht- und Unfallversicherungsschutz sorgt (bitte u.a. Bestätigung ausfüllen und einreichen)
- und folgende Unterlagen vorlegt:
 1. eine Immatrikulationsbescheinigung **für den vorgesehenen Zeitraum** des Praktikums (sofern vorhanden, ansonsten vorab die aktuell gültige Immatrikulationsbescheinigung)
 2. eine Bestätigung des zuständigen Faches, dass das geplante Praktikum (bitte Namen des Unternehmens angeben) im Rahmen des genannten Studienganges sinnvoll ist bzw. ggf. anerkannt werden kann.

Sofern eine Praktikumsvergütung gezahlt wird, ist der/die Studierende verpflichtet zu prüfen, ob im Gast- oder im Heimatland Sozialabgaben und/oder Steuern zu entrichten sind.

Sofern die Praktikumslaufzeit in die Laufzeit des nächsten Semesters hineinreicht, muss ohne Aufforderung die Immatrikulationsbescheinigung (des selben Studiengangs!) im AAA eingereicht werden (als pdf per Email ist ausreichend). Erfolgt dies nicht, informiert das AAA Ihren Praktikumsgeber darüber, dass Sie u.U. keinen Studierendenstatus mehr besitzen.

Erklärung

Hiermit bestätige ich, dass ich darüber informiert bin, dass während meines Praktikums **keinerlei Versicherungsschutz durch die Universität Trier** für mich besteht, und dass ich selbst für ausreichenden Kranken-, Haftpflicht- und Unfallversicherungsschutz sorgen werde.

Falls eine Praktikumsvergütung gezahlt wird, werde ich mit den zuständigen Stellen selbst klären, ob **Sozialabgaben und/oder Steuern** zu entrichten sind.

Sofern das Praktikum in das nächste Semester hineinreicht und ich für dieses noch keine Immatrikulationsbescheinigung vorgelegt habe, verpflichte ich mich, diese baldmöglichst **ohne weitere Aufforderung** nachzureichen.

(Name, Vorname, Datum, Unterschrift)

(Email-Adresse)

Placement Agreement

Between **Trier University** (represented by the President, Prof. Dr. Michael Jäckel) and

_____ (Company/Institution) (full name, address)

_____ (name and phone number of the contact person)

the following agreement has been made:

Article 1: The purpose of this agreement is to provide a placement for

Mr./Ms. _____ ,
born on _____ in _____ .
Mr./Ms. _____ is a student of
_____ at Trier University.

Article 2: The purpose of the placement is primarily to provide the student with the opportunity to implement knowledge acquired at University into a practical environment, without allowing the receiving Company to take direct advantage of the student's placement. Nevertheless, the student is to take an active part in the proceedings of the Company.

Article 3: The placement begins on _____ and ends on _____ .

Article 4: The student is currently enrolled at Trier University and assures to continue his/her enrolment for the duration of the placement. He/she is to receive
 remuneration of € _____
 no remuneration from the Company.

Article 5: The student is not insured by Trier University during the placement. He/she is therefore obliged to take out his/her own insurance against illness and accident. The student may also be obliged to take out adequate liability insurance for the duration of the placement. No liability relationship arises between the University and the receiving Company through the placement.

Article 6: The signing of this contract gives explicit consent from the student to the terms stated above.

_____, (place)

Date: _____

On behalf of the company:

Trier,

Date: _____

The student :

Trier,

Date: _____

On behalf of the University:

(signature)

(signature)

(signature)

official stamp

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