

# Letter of confirmation for student stay abroad

To be completed by the host institution:

It is hereby certified that

Mr./Ms. \_\_\_\_\_

Home university: \_\_\_\_\_

spent the following period as an exchange student at our institution:

from \_\_\_\_\_ (day, month, year)

to \_\_\_\_\_ (day, month, year).

*(Please indicate the academic period the student has actually spent at your institution, including orientation days and language preparation, if applicable, but excluding travel days.)*

Name of host institution: \_\_\_\_\_

Name of signatory: \_\_\_\_\_

Date: \_\_\_\_\_

Stamp and (digital) Signature: \_\_\_\_\_

Please note that this form should be filled out at the end of the student's stay abroad. We regret we can neither accept forms on which entries (especially the dates) have been changed/corrected nor forms which have been issued more than five days before the end of stay indicated.