**ERASMUS+ STAFF MOBILITY FOR TEACHING (STA)**

**MOBILITY AGREEMENT[[1]](#footnote-1)**

**The Teaching Staff Member**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Seniority[[2]](#footnote-2) |  | Nationality[[3]](#footnote-3) |  |
| Sex [*M/F/Undefined*] |  | Dept. or Unit |  |
| E-mail |  | Academic year | **2023/2024** |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name  Erasmus code | **Universität Trier**  **D TRIER01** | Department | **International Office** |
| Address | **Universitätsring 15**  **54296 Trier** | Country/ Country code[[4]](#footnote-4) | **Germany**  **DE** |
| Contact person  name and position | **Birgit Roser | ERASMUS  Institutional Coordinator** | Contact person  e-mail / phone | [**erasmus-ic@uni-trier.de**](mailto:erasmus-ic@uni-trier.de)  **+49 651 201 2807** |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| Erasmus code |  | Faculty/Department/ unit |  |
| Address |  | Country/ Country code3 |  |
| Contact person name and position |  | Contact person e-mail / phone |  |

**Planned period of the physical teaching activity (excluding travel days):**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Stay at host institution  from | (day/month/year) | to | (day/month/year) | Duration  (days including weekend) |  |

**„Green Travel[[5]](#footnote-5)“**

one additional day for “green travel” before the first day of the activity abroad (up to 24 hrs including overnight stay)

two additional days for “green travel” before the first day of the activity abroad (more than 24 hrs including overnight stay)

one additional day for “green travel” following the last day of the activity abroad (up to 24 hrs including overnight stay)

two additional days for “green travel” following the last day of the activity abroad (more than 24 hrs including overnight stay)

#### **I. PROPOSED MOBILITY PROGRAMME**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Main subject field:**  *(The* [*ISCED-F 2013 search tool*](http://ec.europa.eu/education/tools/isced-f_en.htm) *available at* [*http://ec.europa.eu/education/tools/isced-f\_en.htm*](http://ec.europa.eu/education/tools/isced-f_en.htm) *should be used to find the ISCED 2013 detailed field of education and training that is to the subject taught.)* | | | | | |
| Code number |  | Name of field | |  | |
| Level: | | Short cycle (EQF level 5)  Bachelor or equivalent first cycle (EQF level 6)  Master or equivalent second cycle (EQF level 7)  Doctoral or equivalent third cycle (EQF level 8) | | | |
| Number of students at the receiving institution benefiting from the teaching programme: | | | | |  |
| Number of teaching hours (minimum of 8 teaching hours per week or any shorter period of stay): | | | | |  |
| Language of Instruction: | | |  | | |

**Is the mobility a part of a blended mobility programme?**   Yes  No

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| If applicable, planned period  of virtual training activity | (day/month/year) | to | (day/month/year) | Duration  (days including weekend) |  |

|  |
| --- |
| **Overall objectives of the mobility:** |
|  |
| **Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved):** |
|  |
| **Content of the teaching programme (including the virtual component, if applicable):** |
|  |
| **Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):** |
|  |

**II. COMMITMENT OF THE THREE PARTIES**

By signing[[6]](#footnote-6) this document, the teaching staff member, the sending institution/enterprise and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teaching staff member.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and the receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

The Teaching staff member has taken note of the privacy notice for Erasmus+ decentralised actions: <https://webgate.ec.europa.eu/erasmus-esc/index/privacy-statement>

|  |
| --- |
| **The teaching staff member**  Name:  Signature: Date: |

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| --- |
| **The receiving institution/enterprise**  Name of the responsible person:  Signature: Date: |

|  |
| --- |
| **The sending institution**  Name of the responsible person: **Birgit Roser, ERASMUS Institutional Coordinator**  Signature: Date: |

1. In case the mobility combines teaching and training activities, **the** **mobility agreement for teaching template** should be used and adjusted to fit both activity types. If the teaching activity is combined with a training activity during a single period abroad, the minimum is reduced to 4 teaching hours per week (or any shorter period of stay). [↑](#footnote-ref-1)
2. **Seniority:**  Junior (< approx..10 years of experience), Intermediate (> 10 and < 20 years) or Senior ( > 20 years) [↑](#footnote-ref-2)
3. **Nationality: Country to which the person belongs administratively and that issues the ID card and/or passport.** [↑](#footnote-ref-3)
4. **Country code**: ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>. [↑](#footnote-ref-4)
5. *Green Travel* im Rahmen der Programmdurchführung von Erasmus+ STA/STT ist definiert als Reisen, bei denen für den Hauptteil der Reise zum Zielort und zurück emissionsarme Verkehrsmittel wie Bus und Bahn genutzt werden. Bei Reisen in Zielorte, die auf dem Landweg nicht erreichbar sind, gelten auch Schiffe/Fähren als emissionsarme Verkehrsmittel. Der *Green Travel* – Zuschuss wird nur gezahlt, wenn sowohl die Hin- als auch die Rückreise die o.a. Voraussetzung erfüllt; eine anteilige Förderung pro Richtung ist nicht möglich. **Die Verwendung emmissionsarmer Verkehrsmittel ist nach der Reise zu belegen.** [↑](#footnote-ref-5)
6. Circulating papers with original signatures is not compulsory. Scanned copies of signatures or electronic signatures may be accepted. Certificates of attendance can be provided electronically or through any other means accessible to the staff member and the sending institution. [↑](#footnote-ref-6)