

# Waiver of Enrolment

This waiver must be submitted before Oct. 1st for the winter semester or before April 1st for the summer semester. After this deadline you can only withdraw – please use the request for withdrawal for this purpose.

## I hereby waive my enrolment

Complete by computer, print and submit once signed.

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

D. o. B.: dd/mm/yyyy \_\_\_\_\_ Applicant- / Student ID no.: \_\_\_\_\_ Nationality: \_\_\_\_\_

Street and house number: \_\_\_\_\_

Post code: \_\_\_\_\_ City: \_\_\_\_\_

Degree Programme applied to: \_\_\_\_\_

Degree applied to (i. e. Bachelor or Master): \_\_\_\_\_

## Please provide bank details:

Name of account holder (if other than above): \_\_\_\_\_

Street and house number: \_\_\_\_\_

Post code: \_\_\_\_\_ City: \_\_\_\_\_

**Bank name:** \_\_\_\_\_

**IBAN:** \_\_\_\_\_ **BIC:** \_\_\_\_\_

Date: \_\_\_\_\_, Signature: **X** \_\_\_\_\_

If you have already received your enrolment documents, please return your student ID card (TUNIKA).  
We cannot refund the enrolment fee if you do not return the student ID card. If you waive enrolment, the amount refunded will be reduced: for unrestricted admission courses by 25 EUR and for restricted admission courses by 45 EUR. If the student ID card (TUNIKA) was already printed, the refund will be further reduced by 22 EUR.  
Please note that the refund will only be processed after the enrolment period.

Bearbeitungsvermerke der Universität/ Internal use by University Administration only:			
Betrag gezahlt von Bewerber: _____	Erstattung der Zahlung für das		
<input type="checkbox"/> Verzicht <b>vor</b> Einschreibung: Minderung: ____ 0,0 0	<input type="checkbox"/> SoSe _____ /		
<input type="checkbox"/> Verzicht <b>nach</b> Einschreibung: Minderung: _____	<input type="checkbox"/> WiSe _____ / _____		
<input type="checkbox"/> Tunika bereits gedruckt: Minderung: _____	<input type="checkbox"/> TUNIKA vorgelegt		
Sachlich und rechnerisch richtig:	Erstattung Betrag EUR/Cent	Verwahrkonto:	
Unterschrift Bearbeiter*in StuSek		Verzichtsliste:	
<b>Debit. Gutschrift</b>	<b>PSP: 1 998 11 80 70</b>	<b>Kst.: 8200040001</b>	<b>SK.: 590 40 000</b>