WORK WITH US

IMLUX
INTERNSHIP

HR/BUSINES ADMIN/FINANCE

WWW.IMLUX.LU
OVERVIEW OF IMLUX

- Consulting and recruitment in fund industry,
- Boutique and start up environment,
- Cooperation with large multinational clients and candidates from all over the world,
- Young and dynamic team,
MAIN TASKS

HR

• Participating in full life of recruitment process,
• Communication with clients, candidates, employers and public admin bodies,
• Conduct face to face interviews,
• Build professional network,
• Work closely with banks, financial institutions, investment funds,

Business Administration

• Posting job advertisements.
• Taking care of incoming emails, calls, posts,
CANDIDATE PROFILE

- Studend in HR, Business Admin, Economics/Finance,
- Proactive and positive attitude with good team spirit,
- Very good IT skills - MS Office, social media, etc
- Fluent in English, French a plus,
- Open to learn

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WHAT WE OFFER

- Opportunity to join the business in its start-up phase
- Career progression
- Training and guidance
- Possibility of a Permanent position after an internship