



Universal-Investment is the largest independent investment company in the German-speaking world and market leader in Master KVGs and private label funds.

With its administration, insourcing and risk management services, the company focuses on the administration and structuring of funds, securities and alternative asset classes and offers complex risk management solutions.

The Luxembourg location is on an expansion drive. It is the leader among the licensed Luxembourg AIFM management companies (or AIFM ManCos) in terms of assets under management and ranks first in the field of so-called "Third Party ManCos".

## Internship Service

### ' Responsable du Contrôle for SICAVs '

For our innovative RC team we are looking for an:

#### Intern – Service Responsable du Contrôle for SICAVs

#### Your areas of application:

- Support in daily business of Responsable du Contrôle ("RC") for managed companies ("SICAV")
- Assist in the definition and regular review of SICAV's AML/CFT framework
- Learning how to register the SICAV with the Financial Intelligence Agency's GoAML tool
- Participation in the acceptance procedure of high-risk-transactions
- Processing of requests of SICAV's Responsable du Respect ("RR") and its board
- Support and preparation of quarterly KPI reporting
- Eventcalendar maintenance (appointment coordination and monitoring)

#### What you offer:

- You are currently studying in business law, business administration, economics or comparable
- Interest in funds and money laundering topics
- Good presentation, communication and organisational skills
- Ability to work in a fast-paced, dynamic and demanding environment with control focus and attention to detail
- You are familiar with MS Office, in particular with Excel, Word and PowerPoint
- Fluency in German and English mandatory. Knowledge of French is an advantage
- Enrolled in an academic programme recognized by the state and must have completed the first 2 semesters of your university studies (please attach a



copy of your certificate of enrolment and state whether your internship is mandatory or voluntary)

**What we offer:**

- Duration: 6 months
- Weekly hours: 20
- Start: Next possible date
- Internship is paid

Employees at our company are encouraged to work independently, show commitment and be supportive. In return, our company acknowledges performance, supports creativity and team spirit and promotes further training. As a company with a successful name and considerable growth potential, we have much to offer: a performance-related salary, flexible working hours and a modern workplace in a conveniently-situated location. Your personal development opportunities are directly influenced by your commitment and your success.

**Contact**

Human Resources

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