

Working Student | Intern**Fund Management | Finance | Private Equity & Venture Capital**

Start date: as soon as possible

DTCP is an investment management platform focused on digital infrastructure and growth equity. Founded in 2015, the firm has raised more than \$1 billion in funds from corporate and institutional investors and invested in over 70 companies. DTCP Infra invests in digital infrastructure across mobile towers, fiber, and data centres. DTCP Growth invests in leading enterprise application and infrastructure software companies. DTCP has a dedicated team supporting its portfolio companies and its industrial partners. DTCP is headquartered in Hamburg with offices in Menlo Park, Tel Aviv, Luxembourg, London and Seoul. To learn more about DTCP, please visit <https://www.dtcp.capital/>

Your responsibilities:

As a working student/Intern in our office in Luxembourg, you will support the finance & management team in the following tasks:

- Participation in day-to-day finance processes, including payments and invoicing
- Support in Financial Reporting and Asset Evaluation
- ESG, Regulatory & Compliance
- Support in ad hoc requests from the finance department
- High-quality record keeping and archiving for the various legal entities of DTCP group companies
- Data input and data cleaning in the database
- Further support in the administrative tasks such as screening, scanning, and proper allocation of business documents

Your Profile:

You are in the process of completing your Bachelor's or Master's degree with good results. You are interested in Private Equity & Venture Capital and technology as well as entrepreneurship. In addition, we look for the following skills and experiences:

- Excellent proficiency in English
- Ideally proficiency in French or German
- Proficiency in Microsoft Office, especially Excel and PowerPoint
- Interest in and basic understanding of Finance & Fund Management

On a personal level, you convince through:

- Excellent interpersonal and communication skills
- Team working skills and flexibility
- A good sense of creativity and out-of-the-box thinking

- Performance-oriented work ethics

Weekly working time is about 10-20 hours but can be arranged flexibly.

Please apply here:

info@digitaltransformation.capital