



## ERASMUS+ STAFF MOBILITY FOR TRAINING (STT) MOBILITY AGREEMENT<sup>1</sup>

### The Staff Member

Last name (s)		First name (s)	
Seniority <sup>2</sup>		Nationality <sup>3</sup>	
Sex [M/F/Undefined]		Dept. or Unit	
E-mail		Academic year	<b>2025/2026</b>

### The Sending Institution

Name Erasmus code	<b>Universität Trier D TRIER01</b>	Department	<b>International Office</b>
Address	<b>Universitätsring 15 54296 Trier</b>	Country/ Country code <sup>4</sup>	<b>Germany DE</b>
Contact person name and position	<b>Birgit Roser   ERASMUS Institutional Coordinator</b>	Contact person e-mail / phone	<a href="mailto:erasmus-ic@uni-trier.de">erasmus-ic@uni-trier.de</a> <b>+49 651 201 2807</b>

### The Receiving Institution/ Enterprise

Name			
Erasmus code (for universities)		Faculty/Department/ u	
Address		Country/ Country code <sup>3</sup>	
Contact person name and position		Contact person e-mail / phone	
Size of enterprise (for enterprises)	<input type="checkbox"/> <250 employees <input type="checkbox"/> >250 employees		

<sup>1</sup> In case the mobility combines teaching and training activities, **the mobility agreement for teaching template** should be used and adjusted to fit both activity types

<sup>2</sup> **Seniority:** Junior (< approx. 10 years of experience), Intermediate (> 10 and < 20 years) or Senior (> 20 years)

<sup>3</sup> **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport.

<sup>4</sup> **Country code:** ISO 3166-2 country codes available at: <https://www.iso.org/obp/ui/#search>.



**Planned period of the physical training activity (excluding travel days):**

Stay at host institution from	(day/month/year)	to	(day/month/year)	Duration (days including weekend)	
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**Is the mobility a part of a blended mobility programme?** ☐ Yes ☐ No

If applicable, planned period of virtual training activity	(day/month/year)	to	(day/month/year)	Duration (days including weekend)	
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**I. PROPOSED MOBILITY PROGRAMME**

Category of Staff	<input type="checkbox"/> Administration <input type="checkbox"/> Academic Staff <input type="checkbox"/> International Office <input type="checkbox"/> Other
Language of Training:	

**Overall objectives of the mobility:**

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**Training activity to develop pedagogical and/or curriculum design skills:**

<input type="checkbox"/> Yes <input type="checkbox"/> No
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**Added value of the mobility (in the context of the modernisation and internationalisation strategies of the institutions involved)**

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Higher Education Mobility Agreement form | Project 2024 | **Vorname Name**

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**Activities carried out (or content of the training programme (including the virtual component, if applicable):**

Please add a detailed workplan of the training activity.

**Expected outcomes and impact (e.g. on the professional development of the staff member and on both institutions):**



## II. COMMITMENT OF THE THREE PARTIES

By signing this document, the staff member, the sending institution and the receiving institution/enterprise confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the staff member.

The staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The staff member and receiving institution/enterprise will communicate to the sending institution any problems or changes regarding the proposed mobility programme or mobility period.

### The staff member

Name:

Signature:

Date:

### The receiving institution/enterprise

Name of the responsible person:

Signature:

Date:

### The sending institution

Name of the responsible person: **Birgit Roser, ERASMUS Institutional Coordinator**

Signature:

Date: